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Nanking  
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Priest, Elsie 1939 Jan-Jun

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0490

January 5, 1939

Miss Elsie M. Priest  
University of Nanking  
c/o West China Union University  
Chengtu, Szechuan, China

Dear Miss Priest:

Your letter of November 22nd has just been received enclosing copy of a letter received from the University of Chicago Press regarding J. Lossing Buck's "Land Utilization in China." This matter was adjusted last July when we applied the charge of \$477.74 against credits of \$509.48. This was reported to Dr. Buck.

We are glad to know that the Citrograph magazines and the Arthur Thomas order have been taken care of, and that in due time they will be forwarded to Chengtu.

It is most interesting to learn that fifty bottles of Diphtheria Toxoid was received in Chengtu. There is apparently considerable honesty maintained in handling the China mail.

The paragraph covering the closing of Famine Funds is noted. The entire situation was cleared up on our books in the November Statement.

We are making no effort to send any funds to China, leaving this entirely in your care with the assumption, of course, that you will notify us what disposition you wish to have made in connection with the Nanking budget.

During the time your letter has been in transit a rather decided change has taken place in the attitude of the United States Government. The approval for a twenty-five million dollar loan through United States agencies is understood to be a gesture which is to be duplicated in England. Under these circumstances, it would seem as though the money situation would be stabilized.

Somewhere on my desk is another letter regarding the cash in West China which I will take up with you in a day or two.

Thanks for your Christmas wishes. None of us made much of an attempt to be "merry" on Christmas with the thought of what was happening in China.

Very truly yours,

C. A. EVANS

CAE/B

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January 7, 1939

Miss Elsie M. Priest  
University of Nanking  
c/o West China Union University  
Chengtu, Szechuan, China

Dear Miss Priest:

Enclosed find the trial balance for December 31, 1938 together with budget analysis, cash statement and journal vouchers 498 and 499. The voucher covering \$198.00 has been credited to the field salary account as it is a gift particularly for salaries of the Nanking Hospital Staff. The overdraft in Endowment Cash will be absorbed on the first when \$10,000 North American Edison debentures are called.

It will be noted that in the accounts within Class A that the general income is being maintained. The first distribution of emergency gifts was made yesterday - Nanking's share amounting to \$11,247. This goes a long way for covering the emergency gifts as set forth in the budget.

With sincerest regards, I remain

Very truly yours,

C. A. EVANS

CAE/B  
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January 12, 1939

Dear Miss Priest:

Let me acknowledge receipt of your letter of November 22nd. To this you attached a letter President Chen wishes us to send to the Trustees of the University of Nanking and to selected group of other American friends.

Dr. Chen's letter is a very interesting and constructive one, and we know that all those who receive it will be grateful to him for writing in such a careful way. We will report to him a little later as to the responses we receive.

We can appreciate the fact that with the passing months the crowded conditions on the West China campus are becoming increasingly difficult for all of you. Everyone has gone on in a splendid way during the last eighteen months, but we hope that before too many additional months have passed some readjustments will be possible. Next week we are having an informal meeting of representatives of the West China, Nanking, Ginling, and Cheeloo Boards of Trustees to talk over some of the common problems which the situation has produced.

We are grateful for the valuable assistance you have given to West China Union University in clearing up their accounts. How you have managed to find even a single minute for such an undertaking, we can not deduce. The problem of the West China accounts has existed for many years and has grown increasingly serious with the passage of time. It is particularly difficult for the Board of Governors to take the initiative in trying to secure proper personnel for the Field Treasurer's office until the field authorities themselves make the first move. We tried to help out a few years ago when we sent out Miss Marjorie Robertson. It was our hope that she would be able to relieve Mr. Albertson to a considerable extent, but apparently that did not happen. I do not know just why. I have had the impression that Miss Robertson was able and willing to give him some substantial help, but that he was either unable or unwilling to avail himself of her assistance. But that is merely my own guess, and may be quite wide of the mark.

We have been looking forward to the time when you will be coming to America again on furlough, and would be greatly distressed if your coming is long delayed. Of course we realize how difficult - almost impossible - it would be for Nanking and Ginling to get along without you just now when conditions are so abnormal. On the other hand, the Far Eastern conflict is likely to settle down to an endurance contest which may go on for many years before anything like peaceful and stable conditions are restored. You simply must find a year some how in which you can get some rest and change from the constant tension under which you have been living for the last nineteen months.

With warmest of good wishes, I am

Very sincerely yours,

B A GARSIDE

BAG:MP

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處計會學大陵金京南  
UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER  
CHENG TU, SZECHWAN, CHINA

Act. 2-20-39

21st January, 1939

Dr. B.A. Garside,  
Associated Boards for China Colleges,  
150 Fifth Avenue,  
NEW YORK CITY,  
U. S. A.

Dear Dr. Garside:

Your letter of December 15th has reached me and I am hoping that our subsequent letters, concerning the candidate for the Department of Foreign Languages, have reached you and that you understand that we do not need this additional teacher for the second semester of 1938-1939.

Both Dr. Chen and Dr. Fenn have written you a number of times, but we are not sure that the letters are going through, so I hope you will not mind if I repeat. We are hoping that you will be able to secure Miss Margaret Cocks to fill this vacancy. You will remember that Miss Cocks is the half sister of Mrs. Fenn and it is quite possible that arrangements might be made so she could come to Chengtu with Mrs. Fenn this spring. There has been a family complication for a few years, but Dr. Fenn is of the opinion that it may not be serious now. Both Dr. Chen and Dean Liu are heartily in favor of having Miss Cocks join our staff, for she is a very capable teacher and was well liked by students and staff during the two years she was on our faculty a few years ago.

In case it is out of the question for Miss Cocks to come to fill this vacancy, I hope you will secure some other candidate, and following Dr. Fenn's request, send the papers to him before the official decision is made. We have plenty of help for the spring semester and although we expect Mr. Bannon to go to Peking for language study in the fall we will have Miss Ward back with us, so the need is not as pressing as it was a few months ago.

We are expecting Mr. and Mrs. Maurer to arrive here on January 26th. They have been very much delayed on their way from Hongkong to Chengtu, but the last reports seem to indicate that they will be here on that date.

We are very anxious to know how the campaign is going for this year. From one reference in a letter we understand there is to be a distribution of all funds to the end of Decem-

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Dr. Garside - 2

ber and I expect that information will reach us before long. We are all counting very heavily on this help from America for this year and everyone speaks very highly of the help given by our American friends. Without this aid our schools would be in a very serious situation.

The campus is very quiet these days and the work goes on as usual.

With best wishes,

Sincerely yours,

*Elsie M. Priest*

Elsie M. Priest

EMP:MT

Before the delegates from Madras Conf. reach Chungking we hope to have a meeting of the Presidents of the Chr. schools representatives here and work out a program showing our cooperation. This year has gone along quite smoothly - some of the rough edges of the first months are smoothed away and I feel it has a promising future if we can agree on a federated program. I am quite opposed to a program of amalgamation, and believe this is shared by the majority. Do not allow the groups at home to be carried away by the Shanghai scheme of cooperation at our expense. They can talk more loudly and need support - so do we!

Next China's budget for 1939-40 is off the plate - I trust a copy was sent to you. We are working on UPM and will do Girdling's next month. I was asked to be treasurer of Cheloo in Chungking, but have suggested their accounts remain part of N.C.U.U. Rather embarrassing to take them away now.

0495



*Ginling College*  
University of Nanking,  
Chengtu, Szechwan.  
7th February, 1939

INDEXED

Mr. C.A. Evans,  
Associated Boards for China Colleges,  
150 Fifth Avenue,  
NEW YORK CITY,  
U. S. A.

Dear Mr. Evans:

When Miss Graves returned from furlough she handed me a letter which was sent to her from Miss Griest, indicating that an organ had been given to Ginling College from the Worcester Smith Club. In the letter she indicates that it was consigned to Mrs. Paul Meyer, the wife of the consul at Kunming. Recently we have received a letter from Mrs. Meyer mentioning that she has received insurance papers for this organ but no other shipping papers. We have no idea where it is or how it was shipped. I cannot understand why you or anyone connected with our group should have shipped anything of this kind without sending shipping papers to me. All shipments require special permits and huchaos to bring them through the various provinces and we could have arranged for all the papers. As it is I am helpless.

All we know is that the organ is a Bihorn and was shipped from Bihorn Brothers from Chicago. The value is given as \$98.54 F.O.B. Chicago, and it is indicated that the actual cost is \$78.80. This is rather slim evidence to make a claim between here and Chicago.

I would like you to look this matter up immediately and to start duplicate papers by Clipper. There is a letter from Mr. Evans of Kunming who states that he has seen a reference to this organ and it was shipped on the steamer "Tai Ping Yang" and that it was shipped, presumably from San Francisco, on August 8th. If it is possible for you to put a tracer on the shipment from your end please do so. As soon as we have the clearance papers, so that we know where the box is stored, I will arrange with some agency, either in Hongkong or Haiphong to have this shipment cleared.

There are a number of items to clear with you and I shall send letters within a few days. We have just completed a week of various meetings as Dr. Decker, Dr. Arnup and Mr. Cressy have been in Chengtu. This has been most helpful and I feel a number of difficult problems have been cleared.

Sincerely yours,

*Elsie M. Priest*

Elsie M. Priest

EMP:MT  
CLipper Mail

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處計會學大陵金京南  
UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER  
CHENG TU, SZECHWAN, CHINA

JIP.  
Please see &  
follow

February 15, 1939.

Dr. B. A. Garside,  
Associated Boards for China Colleges,  
New York.

INDEXED

Act. 3-22-39

Dear Dr. Garside:

During the ten days that Dr. Decker was in Chengtu, we had a meeting of our Emergency Executive Committee and as Mr. Cressy and other important guests were present, we invited some of our directors, now in Chengtu or Chungking, to be present. In this way we were able to have a much fuller meeting than just the members of the Executive Committee and attempted to have it correspond to our annual meeting of the Board.

In order that we might "take stock" of our own work, and at the same time have a full record of the work now being done by the institution, we asked every unit to present a full report of their own departments. This was done and the reports run to a good many pages. However we feel it was worthwhile and has given to Dr. Decker and other friends a fairly complete picture of the work on the campus. I shall send you one complete set but it is almost out of the question for us to attempt to mimeograph the material largely because we are becoming misers in the use of stencils which are almost impossible to obtain. When the material reaches you will you glance over it - note I do not expect you to read it all - and if there ~~is~~ some parts that are valuable for publicity, please use them. I am waiting for the Nanking report which did not arrive in time for the meeting but is now on the way, and will send you a complete set.

Meanwhile I will send you the budget for 1939-1940 in an effort to have it reach you by April 1st in accordance with your request of "normal" years. Again we are not mimeographing the budget at this time but I will register one copy to you, hoping there may be no question of having it reach you safely.

When the budget was prepared, the administration spent many hours in an effort to bring the expenditures within a reasonable amount of the total income available. The first attempt showed that we required \$98,000 00 to balance the budget and this seemed out of the question, so we did some drastic cutting - keeping salaries on a cut basis as at present (80%) - bringing the amount that needed to be found to \$30,000 00. This was the form presented, showing a shortage of 30,000 00 in the income for 1939-40, but it brought the total budget somewhat less than the budget for 1938-9. When the minutes reach you, it will be clear that the board members felt we had been too cautious and authorized us to restore part of these items that had been cut by the administration, bringing the total of the budget askings to \$950,000 00 and leaving the amount that needs to be raised approximately C\$85,000 00. I am quite glad to concur in this request and it is not difficult to make up this total but I have tried to keep the needs within the realm of "non-recurring" items in order that we may not be plunged into a deficit in the following year. We gathered that our friends from abroad felt we were being a bit too cautious and that there was sufficient assurance to plan for some additional and much needed support. I should take the blame for this extra-cautious attitude for I have tried to keep the deans on a basis that was absolutely certain and would not create a deficit. Having cleared out books of deficits I am very anxious to keep

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2-15-39

A. Garside, - 2'

the balances on the right side, but realize it may not permit of the broader view in expansion and extension.

You will find enclosed the supplementary list of askings together with a copy of the minutes. The fuller reports will be sent by a later mail.

May I mention one point? In presenting this supplementary list of askings it does not represent our needs under the "emergency" campaign. You will note there is nothing in this list for the hospital which must come into the larger list. We are working on that list and will send it to you in a short time. President Chen is in Chungking attending various conferences and I wish his help on it, so it may be delayed for a short period, but will be in your hands before May 1st. I was a little fearful that when you saw this emergency list that you would consider this was all that was required, and mention the matter in order to prepare the way for the next list which will be planned to cover the Nanking needs as well as all the non-recurring needs in Chengtu. When prepared I will repeat these items so there may be no misunderstanding.

I have just received the word that the emergency gifts to January 1st amount to US\$11,247. for the University and wish to express our deep appreciation of this aid. We will give \$3,000. to West China Union University at once to meet the need for the Chemistry Building and will sell the balance within a reasonable time sending part of it to Nanking for the hospital needs.

I wish someone in the office would send me a statement of the revised cost for home administration and promotion this year. As long as Mr. Wheeler resigned November 1st, the total will be materially reduced but I need to know from your office exactly what this reduction represents.

After many attempts to move our chemicals and acids through Indo-China we have been forced to send Dr. Thomson back to Hongkong to see if he can influence the authorities to let them through the provinces. The supply of acids for laboratory work is exhausted on the campus and we have sufficient in storage to meet the needs of all the work here for some time to come so feel it is worthwhile to send him down. Incidentally he has tens of lists from everyone on the campus so may be some weeks in Hongkong preparing the goods. We realize how difficult it is to secure new supplies and take advantage of every person who is coming through, often burdening them beyond reason I fear.

I will send a second letter concerning the minutes in the name of Dr. Chen so will not add anything further about the meeting except to say we have been greatly encouraged by the visit of Dr. Decker and have enjoyed having him with us for these days. I hope he has seen most of our work and will be able to give you a fair picture of the institution in exile.

Sincerely yours,

*Elsie M. Priest*

Elsie M. Priest.

*1939-40 Budget attached  
minutes 7/4/39 Emergency Executive Committee*

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Chengtú, Szechuen,  
February 27, 1939.

*ack 4/10/39*

Mr. C. A. Evans,  
Associated Boards for China Colleges,  
New York City.

Dear Mr. Evans:

Ordinarily we would have completed the proposed budget for 1939-1940 and had it in the post long before this date, but this year there have been many obstacles and it has not been done.

President Wu was one of the important delegates to the Madras conference and had to leave early in November, returning to the campus the end of January. There were many guests on the campus and we had several important meetings, but it seemed impossible to gather together all the necessary facts for the budget particularly as we are anticipating certain changes in the program for the year. Then President Wu was called to Chungking before the middle of February for a month of meetings, and will not be returning to Chengtu until March 10th. I mention these events merely to assure you that both Dr. Wu and I are quite aware of the fact that we are late this year.

I have the preliminary draft practically completed and will try to have it in the mail by the 15th of March. I hope this will not prove too late for your needs and send my apologies for being late at all.

Will you send us just as soon as possible your estimates for next year, as far as any attempted campaign is concerned? We realize it may be difficult to conduct a campaign for another year, but you know as well as I do that Ginling College is very dependent on additional funds from some source. What are the prospects? We have been very careful and are continuing on a conservative basis, but it remains clear that we must have certain funds. We are trying to evaluate our work on a long-time war basis in order to be prepared for the next few years, and it may change the emphasis in certain departments. This does not mean we shall remain away from our own campus for a day longer than is necessary but events in East China make it seem impossible to consider returning until after the period of occupation is over.

It will be a great help to me and to all of us to have a statement from you or someone in New York giving us your opinion of the next few years as viewed from that distance. Are we too optimistic to anticipate support from America during the entire period we are in exile? It is my personal plan to keep all expenditures on as low a basis as is consistent with efficient work and save for the future as much as possible. Sometimes this is not a wise policy - perhaps I am too conservative, and I shall welcome the opinion of the group in New York.

Sincerely yours,

*Chiu M. Pao*

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處計會學大陵金京南  
UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER  
CHENG TU, SZECHWAN, CHINA

ack. 4-5-39

28th February, 1939

Mr. Joseph I. Parker,  
Associated Boards for China Colleges,  
150 Fifth Avenue,  
NEW YORK CITY,  
U. S. A.

Dear Mr. Parker:

I am very glad to have occasional letters from you and look forward to our future cooperation. I was quite interested to learn that you were a relative of the Wards, with whom we have been closely connected ever since we came to Chengtu. Imogene may have told you how very much the institution has relied upon her father in making satisfactory negotiations and arrangements for the removal of our school to this campus.

Your letter of January 24th, enclosing the minutes of the luncheon meeting, held January 9th, reached me a day or two ago. I was quite dismayed to read both the letter and the minutes, for I had anticipated that you would send us very full reports of this luncheon. We have heard the reactions from other members of the board, but they have not been as definite as we need if we are to face the situation on the field. In every case they were more, less full impressions of Dr. Ferguson's attitude and I was quite confident that either you or Dr. Garside would send us confidentially, or otherwise, a full report of Dr. Ferguson's statements and the reaction of the members of the Board of Founders. Will you be good enough to do so in order that we may have first hand information and not have to rely on rumors.

When this report first reached Chengtu by Clipper letter, Dr. Decker, and Mr. Cressy were still here and we discussed the whole matter quite fully and frankly with them. At the same time the administrators were called together, as well as the Western staff, and both groups discussed the whole problem of the early return to Nanking with frankness. As a result of these meetings President Chen sent a letter to Dr. Garside, outlining the present decision of the staff, but in that letter no reference was made to Dr. Ferguson. I shall be glad if you will share this request with Dr. Garside and send me a report. If you are trying to spare the feelings of the field group, send it to me confidentially, I will see that the more sensitive ones are protected.

We appreciate very much the help you are giving to us as an institution and look forward with pleasure to the continuance of our cordial relations.

Sincerely yours,

*Elsie M. Priest*

Elsie M. Priest

EMP:MT

0503



COPY

3rd March, 1939

Dr. J.B. Grant,  
Rockefeller Foundation,  
711 Liza Building,  
346 Szechuen Road,  
Shanghai.

Dear Dr. Grant:

I am writing to present to you our request for your kind assistance to the development of our work in motion-picture education. We are the pioneers in educational movies in this country. With the other three Chinese organizations which are most active in the promotion of educational movies, namely, the Ministry of Education, the National Society of Educational Cinematography, and the Bureau of Education of Szechuen, we are in very close cooperation. For a more detailed report of our work along this line, please refer to the article "Visual Education for Chinese Masses", News Release No. 325, issued by the China Information Committee of the Central Government. (Exhibit I). Briefly, the main lines of our work are as follows:

Distribution of educational movies. Our work in educational movies had a very humble start about ten years ago. With the help of the Eastman Kodak Company, the office of the American Commercial Attache and educational organizations in China, this work has had a steady growth. Before we left our Nanking campus in 1937, we were showing pictures at 83 different places in 25 provinces and municipalities to an average monthly audience of more than 150,000 people. Recently we have made an expedition to the Lolo tribes in southwestern Szechuen, showing for the first time in history motion pictures to these primitive people.

Promotion of teaching films. The use of the motion pictures as an instrument for classroom instruction was adopted by us three years ago for about 35 high schools along the four railways in the lower Yangtze. The films used were mostly scientific ones and they proved to be a great help in science teaching. Since the war, we have carried on a similar experiment in about 30 schools in Szechuen.

Chinese captions for imported films. Many films produced by foreign countries can be used effectively in China if Chinese captions are used. Upon the request of the Eastman Kodak Company, we have worked out such captions for many of their teaching films. The result is very satisfactory, and a number of these films are in wide circulation throughout the country.

Making motion pictures. The most effective films for visual education in China are China-made ones. This is the reason we started making 16 mm. films in 1935. In three years, we have

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made 74 pictures under seven categories, including Chinese industries, agriculture, geography and travel, military affairs, natural science, and civic activities, with an aggregated length of 47,850 ft. We possess the only copy of the solar eclipse of 1936 in Kodachrome, which I took myself in Japan. A list of the pictures we have released is shown in Exhibit II.

Training of technicians. The success in movie education depends largely on properly trained technicians who can take care of the film, the projectors and the generator. In three years, we cooperated with the Ministry of Education in giving training to 140 such workers, who are now serving the 90 centers of movie education in the country. Beginning last fall, we started a two-year course, also in cooperation with the Ministry of Education, to train leaders for movie education, who are qualified not only to undertake the task of upkeep of movie equipment but also to know the educational theory and practice of visual education.

#### Proposed Program

In the foregoing brief statement of our work I have attempted to show that we are trying to promote the effective use of educational movies by the training of proper workers, by the production of films best suited for Chinese use, and by supplying different centers in the country with educational films. We are in urgent need for your kind assistance along the following lines:-

1. To make in the first year, 20 reels of motion-pictures on agriculture, health, science and Chinese modern plays. For the development of rural districts in China, we need motion-pictures of a special type, simple but inspiring for the average farmer. To answer this need the following organizations will cooperate with us in the production of films on agriculture, health, and plays:-

The College of Agriculture, University of Nanking,  
and the National Bureau of Agricultural Research,  
to cooperate in films on agriculture;

The Bureau of Public Health Administration and  
the Public Health Departments, Medical Schools,  
Chengtu, to cooperate in health pictures;

The Provincial School of Drama, Szechuen, headed  
by the noted playwright, Mr. Fu-shi Hsiung, to  
cooperate in photoplays.

Every one of these organizations is willing to participate in this project and our own staff can take care of the edition of science pictures. The distribution of the twenty reels of films we hope to produce the first year is as follows:

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Agriculture	- 4 reels	Science and Industry	- 4 reels
Health	- 4 "	Photoplays	- 8 "

2. To establish a national center for the distribution of educational movies. There are now 90 centers of cinematographic education in this country, the distribution of which is shown in the accompanying map.

In each of these centers there are at least a movie projector, a lantern-slide projector and a generator, with a technician who knows not only how to use these pieces of equipment, but also how to apply the motion-picture to mass and school education. He travels with his equipment from place to place. In general it takes him two or three months to go around once in the region assigned to him.

This work has recently been much handicapped by the lack of films. With a national center and three sub-centers for the distribution of educational movies, we believe that the efficiency of the program of motion-picture education in China will be much increased. It is our plan besides making motion-pictures ourselves to purchase 100 reels of films from foreign producers, to replace their original captions with Chinese ones and make two or three copies of each for circulation in the different centers. As a private institution of greater stability, working closely with all government organizations interested in the same field, we believe that we can use to great advantage any assistance you may be able to give us.

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3. To work out better methods for the efficient use of educational movies in China. The educational movie is a new means of education in this country. Though we have ten years of experience in the use of such movies, we wish to undertake further experimentation as to the better use of these pictures. In this respect, we shall experiment on three types of audiences: (1) people in rural districts to be studied in cooperation with the Rural Institute at Tingfan, Kweichow, and our Agricultural Short Course at Rensheo, Szechuen; (2) people in cities with experimental centers at Chengtu and Chungking to be operated in cooperation with the Bureau of Education, Szechuen, and the Ministry of Education respectively; (3) students in primary and high schools to be managed with the National Society of Educational Cinematography. These organizations either have already been cooperating with us, or have assured us of their willingness to cooperate in this project.

By these three lines of work, we hope to supply the Chinese people with proper materials for movie education and to work out methods whereby the educational movie can be effectively used.

#### Proposed Budget

The following is an estimate of our financial need for the first year to carry out the proposed program:

I. Manufacture of films		US\$10,000
Salaries	\$1,900	
Films	3,500	
Expense	2,200	
Equipment	2,500	
II. Use of imported films		9,000
Purchase of 100 reels (30x100)	3,000	
Chinese captions & notes (10x100)	1,000	
Duplication of films (25x200)	5,000	
III. Study of methods to use film		
Purchase of additional equipment		1,000
		<hr/>
		TOTAL US\$20,000

The maintenance of the national center and the expenses for making studies on the uses of films are to be made from funds we secure from other sources.

I hope very much that you will give this matter your favorable consideration so that this new means of education can be used more effectively for the modernization and reconstruction of this country. I will appreciate anything you can do for us in this respect.

Sincerely yours,

H.R. Wei - Dean

0508

2223754

處計會學大陵金京南  
UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER  
CHENG TU, SZECHWAN, CHINA

INDEXED  
4th March, 1939  
4/11/39

Mr. C.A. Evans,  
Associated Boards for China Colleges,  
150 Fifth Avenue,  
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

During the past few days we have been studying our financial needs for this year and have come to the following conclusions:

First: Will you please deposit all funds that accrue to our account from the Harvard-Yenching Institute. According to your statement this would be US\$11,842.10. You will note from the statements we have not drawn against this appropriation this year. It is not necessary to deposit to our account all this money at one time, but I would like to have it understood that the whole amount is available by June 30th, 1939.

Second: We have been using field funds and have not drawn against Famine Funds for this year, with the exception of \$2,000.00, which were forwarded to the Yenching station. At the present time we shall need approximately US\$25,000.00 to carry the work of the year. Will you please deposit to our account \$10,000.00 in April, \$10,000.00 in May and leave the balance in June until we can determine exactly how much money will be required. I am writing today to be sure this money is made available for field use, for our accounts on the field are running low and we do not wish to be handicapped when the need comes in the spring. This is an estimate at this period, but I believe will be approximately correct.

Third: Class A General Funds will be drawn as they are needed. This will include the special emergency funds against which we have drawn one check of US\$3,000.00 to pay our share of the chemistry building to West China Union University.

Will you please make an effort to collect from the United Christian Missionary Society the amount they have promised for the vacancy on the staff. Last year they only gave us \$600.00 but this amount should be \$1,300.00. I wish you would try to have this reestablished on the normal basis. At the same time will you approach the Methodist Board for \$1,300.00 to cover the vacancy due to the resignation of Dr. Illick. I believe there is no question about this account, for Dr. Cartwright has acknowledged it to us and has told us he will do his best to find a person to

Rec'd to 4/1/39  
8,881.59

Dep - April 6th  
4,440.00

Note to deposit  
May 20 - 4,441.59

noted for balance  
June 15th

Dep. 4/6/39  
10,000.00

Note to deposit  
May 20 - 10,000.00

noted ✓

11/11/39

Rec'd  
4-1938/39  
Budget

(?)  
(1)

3-4-39.

Mr. Evans - 2

← taken from the budget figures on January 21st

fill this vacancy. On your statement you include \$900.00 for the Presbyterian Board vacancy. Please do not try to collect this in New York, for we have an arrangement with the China Council in Shanghai, whereby this money is paid directly to us. It covers the amount due because Dr. Buck has been loaned to the United States Treasury Department until 1940.

We shall appreciate very much if you will help us to make these collections and adjustments so we may plan for the use of the funds in this current year.

With best wishes,

Sincerely yours,

*Elsie M. Priest*

Elsie M. Priest

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On your statement you include \$300.00 for the Presbyterian Board vacancy. Please do not try to collect this in New York, for we have an arrangement with the China Comm- oil in Shanghai, whereby this money is paid directly to us. It covers the amount due because Dr. Brock has been loaned to the United States Treasury Department until 1940.

We shall appreciate very much if you will help us to make these calculations and adjustments so we may plan for the use of the funds in this current year.

With best wishes,

Sincerely yours,

*W. M. Brewster*

W. M. Brewster

WMB:WT

RECEIVED  
UNIVERSITIES  
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March 6, 1939

Miss Elsie M. Priest  
Ginling College  
c/o West China Union University  
Chengtú, Szechwan, China

Dear Miss Priest:

I am acknowledging your letter of February 7th regarding the Bilhern Organ. This all comes from an effort to conform with some other person's idea of methods to be used, and I must express my regret that I was inveigled into following such a course.

However, I was led to understand that a shipment made in this manner would go through without any difficulty whatever. Nevertheless, the damage has been done and we are now making every effort to correct it.

The Methodist Board has checked with the Bilhorn Organ Company and secured copies of the bill of lading. It appears that in sending this shipment to Mrs. Paul Meyers, who should have been notified by Miss Priest as she conducted all of the correspondence, the fact was overlooked that at the present time shipments must be confined to a coastwise port. It would appear that the shipment is now in Haiphong, but the Methodist Board is following through with correspondence of which I enclose a copy of the letter which is going forward today.

A copy of the bill of lading is enclosed herewith, and we are hoping that the tracer started by the Methodist Board will be effective. The organ is insured with the American Insurance Company for \$105.00.

Very truly yours,

C. A. EVANS

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ENCS.

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March 10, 1939

Miss Elsie M. Priest  
Ginling College  
c/o West China Union University  
Chengtou, Szechwan, China

Dear Miss Priest:

I am enclosing herewith the trial balance sheet, cash statement and budget analysis for Ginling College to February 28, 1939.

Since the 28th, we have purchased 5,000 Florida Light & Power 5a/54 at 99. This gives us a relatively good income, far above the average at the present time. The only reason we are getting it at this figure is that it has the name of Florida attached to it which, since the break of the land boom, has meant "speculation." However, Florida is coming back remarkably well, and a fact which is generally overlooked is that the bonds which we have purchased is the first mortgage issue, but is followed by a junior issue which reduces the times earned figure to 1.33. As the junior issues are debentures, they would not take place with the first mortgage issue and, therefore, our position is relatively more secure.

Under Plant you will notice a vast change in the picture, as we have sold the demolished properties on 114th Street thereby establishing our losses which absorbed all of the Depreciation Reserve in Account 128 and establish a loss of \$2,954.92. We sold the lots for \$100.00 each, and the action covering this authorization is E-126 and full explanation is made in the fore word of that motion.

The budget analysis shows that we are making progress in the collection of budget income and that all miscellaneous gifts anticipated have been received. This is due to the fact that all gifts from undesignated sources have been credited to Emergency Funds and, in order to maintain the budget, it is necessary for us to use a like amount of emergency funds in order to balance the budget. Your emergency appropriations, therefore, will be decreased by a like amount.

I am writing this to avoid the misunderstanding which arose in West China last year when the field understood that all emergency funds including the Rockefeller Foundation would be available for their use.

There were no journal transfers during the past month and no vouchers for the treasurer's office in China.

Very truly yours,

C. A. EVANS

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ENCS,

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over

處計會學大陵金京南  
UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER  
CHENG TU, SZECHWAN, CHINA

*Confidential*

INDEXED

March 18, 1939.

*ack 5/20*

Dear Dr. Garside:

This is confidential - merely to give you a bit of history and background should it be of value to you in dealing with Mr. Hoover.

As you know Mr. Hoover helped Ma Wen hwan (who is now known as Ma Poh-an) while he was in America and has continued his interest in Ma by helping with this local government project. Dr. Ma is one of our outstanding staff members, brilliant in his own line, and as is true of many leaders rather inclined to have a clique of followers. In the famous month of November 1937, his family was in a little town 30 miles from Nanking so he left in late November to bring his family to Nanking and join us on our way to Chengtu. We were struggling with transportation so I gave him 500. (which was later returned to me) to try and "ding" a boat from this town as nothing was available in Nanking. He thought he could get one. We waited and waited - nothing was heard from him so we went along without him, and received our first word in March 1938. He and his family had decided not to leave the city but to remain there throughout the transitional period. They were safe enough as it was a small city in the country district.

Meanwhile we heard rumors of his connections with Japanese - I will not repeat all the tales, but it was serious enough to reach the ears of the Minister of Education who challenged us about having a staff member who was working for Japan. It was most awkward and we feared for his personal safety because feeling had been running high against anyone who seemed a traitor. I do not believe there was ever any real truth in the tales - but do think Ma was involved in a business deal that may be difficult to explain to the government. We do not blame him for it was really his brother. However it was arranged that he must make peace with the government circles before proceeding to Chengtu, and President Chen made all the appointments in Hankow for him. To our dismay Ma failed to show up and then wrote he had taken this position with Jimmie Yen in Hunan. We decided to grant him a year of absence - and told him clearly that we would welcome him back to the staff once the whole thing was cleared up to the satisfaction of the Minister of Education. His life would be in danger should there be rumors of this kind against him and as a Christian institution we could not afford to have anything of the kind exposed to the public especially when we felt there was no great truth in the charges. Just enough to cause rumors - but really he was never in the employ of Japan, and has been loyal to China all through the affair. It was most unfortunate that he did not come with us and that has to be explained to our own staff of course for it was a rule that if a staff member failed to come by a certain date, they were automatically dropped. We have forgiven all these shortcomings and are prepared to take him back into the group. He was on salary all of 1937-8, and until the date he joined this Hunan group. Just what he does now is a question - I do not know but I do not personally expect he will return to the University for he has been

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南京金陵大學校長  
UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER

*Handwritten notes in the top right corner, possibly a signature or initials.*

offered a fairly good position with high salary with a government group near Chungking. We know about it, but as it has not come to us officially we are urging him to return - and President Chen is entirely sincere in his invitation. There is a place for Ma on our staff and we shall welcome him back to take up his work with us. He is one of Dr. Bates' protégé, and has been a trifle spoiled by too much attention from many Westerners. He is a pleasing person and makes friends easily - has excellent English etc. etc.

President Chen knows I am adding this note to his letter. - I feel it is hard for you to judge the whole case without the facts and some of this may come to your ears. Hence you had better have the whole tale as told by the administration. I believe we are perfectly fair - in presenting it to you or anyone else.

I do not know what Searle Bates may write and it is because of this fact that I am sending you this note. I feel, as you expressed in your letter, that Mr. Hoover's gift should come to the University whether Ma is here or not, and hope you can convince him of this fact. If Dr. Ma becomes involved with the government forces, he will have ample money to carry on any experiments, and while Mr. Hoover's gift means a lot to us, it would not be of much value to that group with their millions available for experimentation in reconstruction.

I must apologize for this letter - the lights are out for some reason and the day is dark at this late hour, but unless I send it today it will be postponed for days for next week is full of enrolment, Ginling board meeting and such minor matters. I sometimes wonder why I had so little sense as to take on a third institution when two were more than I could handle easily, but it seems to be on my hands and while it is going along fairly smoothly at the W.C.U.U. office, there are increasing demands. We do not have enough staff - or rather we do not have enough trained staff.

Sincerely yours,

*Chen M. Rui*

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NOTE: See letter to North China Daily News March 22, 1939 and letter to Commercial Press, Ltd., dated March 22, 1939.

March 22, 1939

*Ack by Priest  
5/30/39*

Miss Elsie M. Priest  
University of Nanking  
c/o West China Union University  
Chengtou, Szechwan, China

Dear Miss Priest:

The major part of yesterday afternoon was spent with a United States Customs inspector who was searching through the papers of the shipment of "Land Utilization in China" publications.

The University of Chicago Press could give the government no information as to costs involved and the matter was referred to the New York Customs Department for further investigation. When we began to investigate, however, we were amazed at the paucity of information available.

The preface of the book indicates that it was involved in the University program and that the National Economic Council donated 20,000 yuan and the Central Bank of China 15,000 yuan. No definite record is available as to how much was provided by the Institute of Pacific Relations and neither is there figures in the budget to show where the funds were secured which tied up with the Land Utilization project.

The question was raised as to whether or not other departments of the agricultural work did not contribute in some measure in research and experimental projects.

The thought has been expressed that if accurate figures are given the government, it will be to the detriment of a low customs rate, but, from my contact with this particular inspector, I am sure, that without figures the government will protect itself by a sufficient margin which, in all probability, will be far in excess of the actual expenditure. For instance, one estimate placed the cost at about US\$69,000 exclusive of contributions from local sources in China.

It is quite possible that the Department will be writing to you and I wished you to have in hand some idea of what the matter was all about. In case this occurs, will you not kindly send us copies of the letter which you forward to the government?

Very truly yours,

C. A. EVANS

CAE/B  
VIA Air Mail to Pacific Coast-  
"PRESIDENT TAFT"

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page 1

March 24, 1939

Miss Elsie Priest  
University of Nanking  
Chengtu, Szechwan  
China

Dear Elsie:

You probably have heard by now that I have been asked to act as field representative for the University of Nanking. This means that I am to spend as much time as possible in attempting to cultivate friends for the University. Inasmuch as I also am expected to do the same for Fulien and for West China, in addition to my major activities which are in connection with the general program of the Associated Boards, I actually am not able to devote as much time as I should like to Nanking.

However, the greater part of the past two weeks has been spent in launching an intensive effort to secure money from the 2,000 odd people on our Nanking list. In this connection I have prepared a small and relatively inexpensive leaflet. Also, with the help of Dr. Lobenstine, we have secured a letter of endorsement from Robert E. Speer. Yesterday the two pieces of material went out to 2,200 people, most of whom have never given anything. It will be interesting to see what response results. I am enclosing the appeal letter and leaflet under separate cover.

We are rather puzzled concerning the Hoover gift which we should like to credit to Nanking through this office. I believe you have heard from Dr. Garside already about this matter. It would help us considerably in dealing with Hoover himself to know just how the matter stands.

Also, we are a bit at loose ends regarding Dr. Daniels' friends. Last year he collected quite a number of gifts through his personal efforts, mostly in the neighborhood of Minneapolis. We are asking him to write personal letters to those who gave the larger amounts, and are hoping to be able to maintain the interest of the smaller givers.

I understand that there is a perennial plea issued from this office for pictures. While I have quite a number of my own which are being used not only for Nanking but for the general program of the Associated Boards, my supply is running out. No answers have been received to my requests which I sent to various people in Chengtu for help in this matter. I am sure that if it were generally recognized on the field how vital good photographs are to our program, we would have far more than we do. I am still hoping that Bill may be able to send us something worthwhile. We have many requests for photographs worthy of being printed in newspapers and magazines of national circulation, but such pictures are practically non-existent in this office.

It seems to me that there is a basic weakness in the relations of this office with Chengtu in another connection. We hear so little of what is being done in various

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directions. For example, a news dispatch from the China Information Committee in Chungking gave us our first adequate summary of what is being done by Dean Wei's Photographic Department. My own information is rapidly getting stale and it would help us greatly if someone on the staff with an eye for publicity could send us periodic reports to keep us up to date.

Probably President Chen and Bill were both somewhat puzzled by the cablegrams they received over my name. I have already written them to explain that I was asked to approach them by the committee of the Missionary Education Movement, of which I am an unofficial member. This group has spent thousands of dollars in making movies in Africa, and if it proves to be possible for them to work through the Nanking College of Science there seems to be little doubt that we could thus secure valuable help for the Department of Visual Education, not only through the publicity involved but also in the form of a cash grant. It would be much cheaper for the Missionary Education Movement to work in this way, rather than to send an expert photographer to China. They are quite frank in saying that they would prefer to work through the University of Nanking, but everything depends on the quality of the film which is sent in response to my cable to President Chen.

I am deeply grateful for a chance to continue my contact with the University of Nanking and with China in general, but I am already thoroughly homesick for China.

With best wishes,

Sincerely yours,

Oliver J. Caldwell

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GINLING COLLEGE  
Chengtu, Szechwan

Via CHINA CLIPPER

30th March, 1939

Dear Mr. Evans:

We wrote you a few weeks ago that our meeting to consider the budget for 1939-1940 was inadvertently delayed. We enclose the summary of the budget, which we trust will give you the necessary information. A detailed copy will be forwarded at the same time, by air mail to the coast.

Anticipated Shortage: You will see we shall need Chinese \$42,715 19 before Jun. 1940 if we follow this budget. May we explain in detail to you so you may be familiar with our needs? In the first place this budget is based on our minimum needs, and salaries are figured on the present basis, which is approximately 80% of salaries approved for the year 1937-8 (before the war). It is clear to you we are sure, that certain items are duplicated, such as maintenance of plants, replacement of staff assigned to Nanking, etc. These cannot be avoided under present circumstances. When you receive the detailed budget you will see the section for Nanking has been set up as a separate account and includes an appropriation of 10,000 to continue the work being done under the direction of Miss Vautrin. The extraordinary items may be listed as follows:

Maintenance of New York Office	C\$ 19,800 00
Nanking Program:	
Upkeep, maintenance and experimental school	29,988 08
Rural Service Project	15,000 00
	C\$ 64,888 08

The three items total considerably more than our anticipated shortage of \$42,715 19.

We have budgeted US\$6,000 for the maintenance of the office in New York, including our share in the Associated Boards promotional campaign, which is included in our budget at official rates, or @ \$19,800. This is based on your estimates of the past two years, but it is much greater than any year previous to 1937-8. Perhaps we should have included as anticipated income an amount to offset this figure, but you will note no income that is uncertain, excepting the government grant, has been put into our estimates.

It is very important to continue the work started by Miss Vautrin as well as the Rural Service Station, but in one sense they are new items and so have been listed to show the extraordinary accounts. If these are eliminated from the total budget, you will see the current expenses are estimated at a figure considerably below our last "normal" budget.

We may have balances at the close of this year - until June it is hard to say and we prefer not to plan on having much left over. In the first place, we do not know yet how much we shall receive from the Emergency Campaign for 1938-1939. In any event, we have granted US\$2,000 to West China Union University for our share in the Chemistry Building, thus reducing our current funds by this amount. The grant

0519

3-30-39

from the Ministry of Education has been given definitely to December 31, 1938, and while we hope to have a further grant there has been no promise to date. In planning for our budget for 1939-1940, we have included the grant from the government, but have made plans to cover the work should it not be granted.

Plans for future: We are making all our plans for a period of two years. It seems impossible to look ahead and forecast the events of the next months, but we must plan for a definite period in arranging our academic program. From the minutes of our Executive Committee you will see that approval was given to request emergency funds not to exceed C\$70,000 for 1939-1940. This is less than has been granted for the past two years, but we felt it was possible to meet our most pressing needs with this sum. The list is as follows:-

Request for special funds for 1939 - 1940

1. Current funds required to balance the budget:	
1. Maintenance of New York office - extraordinary	\$ 15,000 00
2. Rural Service Project	15,000 00
3. Experimental Course and extraordinary needs in Nanking (not including general items of upkeep)	12,715 19
Required to balance the budget	<u>42,715 19</u>
2. Additional accommodations in Chengtu:	
1. Studios for Music Department	4,000 00
2. Cottage for staff (additional women)	6,000 00
3. Restoration of salaries to 100%	12,000 00
4. Extraordinary administration expenses and travel	2,000 00
5. Home Economics Equipment (books etc)	2,000 00
6. Social Education Projects	<u>2,000 00</u>
	C\$ 70,715 19

You will see we have not included any item for rehabilitation in Nanking, expenses for the return trip, or any joint projects to be maintained on the campus. We expect a separate request will be prepared for any joint projects and presented from the associated group now cooperating on the campus.

We would like to say a word about the third item for the restoration of salaries to 100%. Last year through gifts our salaries were restored in part, but it was impossible to give the original basic salary with available funds. The cost of living has increased in a most alarming way and the time has come to give this question serious consideration. In the first place the basic salary paid Ginling staff is low, so it becomes important to restore the salaries as soon as possible to prevent serious hardships.

We believe this gives you a general picture of our needs and hope it will reach you in time to prepare for the meetings of the Board of Founders and the Associated Boards.

Sincerely yours,

*Yi-fang Wu*  
Yi-fang Wu, President

*Elsie M. Priest*  
Elsie M. Priest, Treasurer

*Copy of the minutes will go by  
clipper to Dr. Guide - under  
another cover.*

0520

from the Ministry of Education has been given definitely to December 31, 1938, and while we hope to have a further grant there has been no promise to date. In planning for our budget for 1939-1940, we have included the grant from the government, but have made plans to cover the work should it not be granted.

Plans for future: We are making all our plans for a period of two years. It seems impossible to look ahead and forecast the events of the next months, but we must plan for a definite period in arranging our academic program. From the minutes of our Executive Committee you will see that approval was given to request emergency funds not to exceed C\$70,000 for 1939-1940. This is less than has been granted for the past two years, but we felt it was possible to meet our most pressing needs with this sum. The list is as follows:-

Request for special funds for 1939 - 1940

1. Current funds required to balance the budget:  
1. Maintenance of New York office - extraordinary \$ 15,000 00  
2. Rural Service Project 15,000 00  
3. Experimental Course and extraordinary needs in Banking (not including general items of upkeep) 12,715 19  
42,715 19  
Required to balance the budget

2. Additional accommodations in Chengtu:  
1. Studios for Music Department 4,000 00  
2. Cottage for staff (additional women) 6,000 00  
3. Restoration of salaries to 100% 12,000 00  
4. Extraordinary administration expenses and travel 2,000 00  
5. Home Economics Equipment (books etc) 2,000 00  
6. Social Education Projects 2,000 00  
C\$ 70,715 19

You will see we have not included any item for rehabilitation in Nan-king, expenses for the return trip, or any joint projects to be maintained on the campus. We expect a separate request will be prepared for any joint projects and presented from the associated group now cooperating on the campus.

We would like to say a word about the third item for the restoration of salaries to 100%. Last year through gifts our salaries were restored in part, but it was impossible to give the original basic salary with available funds. The cost of living has increased in a most alarming way and the time has come to give this question serious consideration. In the first place the basic salary paid ginning staff is low, so it becomes important to restore the salaries as soon as possible to prevent serious hardships.

We believe this gives you a general picture of our needs and hope it will reach you in time to prepare for the meetings of the Board of Founders and the Associated Boards.

Sincerely yours,  
Yi-fang Wu, President  
Estate M. Priest, Treasurer

Copy of the minutes will go by  
clipped to the board -  
over the course.

APR 19 1939

JOINT OFFICE

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WPK

March 31, 1939

President Yi-fang Wu  
Miss Elsie M. Priest  
Ginling College  
c/o West China Union University  
Chengt'u, Szechwan, China

Dear Friends:

Copies of the minutes of the last meeting of the Executive Committee of the Board of Founders of Ginling College are enclosed herewith.

There would seem to be very little necessity for further comment, but on second thought some added explanation might be in order.

Sale of 321-323 East 114th Street. Thus endeth our daily headache on this property. Ever since we took possession, I have been apprehensive lest by some accident we might become involved in violation of some city ordinance and be dragged into court. We were well known as owners of this property which in the case of other institutions has meant that they have been good targets for liability suits. By the simple expedient of accepting \$200.00 for the deeds we are rid of the property forever. However, it will remain as a sickening proposition for a long time.

Treasurer's Report. You will note that this is a rearrangement of the receipts and disbursements as carried on our monthly trial balance sheets. You will note at the bottom of the sheet the balance of 1937-38 Emergency Funds are still on hand. In order to clarify the situation finally on our books, we are issuing Authorization No. 3901 to draw \$6,371.30 covering Emergency Funds for 1937-38 and chargeable to Account 133.4d. If you desire us to hold this fund or handle it in any special way, please let us know.

Cost of Equipment. This represents reimbursement for a slide projector previously purchased by Mrs. Macmillan and which was chargeable to promotional funds.

Graduate Study Needs of Ginling Alumnae and Faculty. You will note the attitude of the Southern Methodist Board regarding the use of a portion of the \$5,000 equipment reserve held in our Plant Account. I am wondering if you desire this to be drawn on the field or if it is payable in the United States. You will also note that the fund is carried in Account 121-c. Other items in this section were reported to regularize the procedure, and for the information of the committee.

Promotion. Very little further need be said aside from the minute covering this report and the contents of the two appendices.

Personnel. Everyone regretted that Mrs. Sears could not be present and give a more detailed report on the personnel problem. Due to Mr. Sears' serious illness, however, it was impossible for her to attend.

0522

Dr. Wu  
Miss Priest

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3/31/39

Vacation for Dr. Wu. There was unanimous expression of deep concern over the load which is being carried by members of the staff on the field, but more particularly and above and beyond all was their apprehension regarding the load of work which Dr. Wu is carrying. It was felt that every effort should be made to provide some sort of vacation for Dr. Wu for rest and recuperation.

I know that Dr. Wu will find all sorts of reason for not taking such a period, but it is necessary and I trust that this committee will find ways and means for providing such a vacation.

Miss Tyler's Report. The things which Miss Tyler told us of regarding her experiences in North China, as well as Madras showed that she had been deeply moved and impressed by her contacts with her work in China.

Indeed we are all grateful that the meeting could be so arranged so that the first welcome in New York could be the Ginling Board.

Very truly yours,

C. A. EVANS

CAE/B  
ENCS.

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April 3, 1939.

*Rec'd 4/24/39  
ack 4/23/39  
by Cal*

Dr. B. A. Garside,  
University of Nanking, New York.

INDEXED

My dear Mr. Garside:

During the past few days we have been checking over our needs, our available funds and the prospects for the next few months. In other words we are attempting to make an estimate of the outcome for the year 1938-1939.

One of the important items on the list is the re-allocation of the emergency grant which was approved last summer amounting to US\$49,100 00. There have been changes in plans since that time which makes necessary re-allocating the funds. The most important change is due to the contribution of three thousand United States dollars for the Chemistry building of West China Union University.

May we give you the new allocation as it seems best to us at this date:

1. Emergency funds for 1938-1939:

Chemistry Building, W.C.U.U.	US\$3,000.	C \$ 18,000 00
<i>No</i> - Cost in New York - estimated	13,500.	81,000 00
Amount required to balance budget for 1938-9		20,427 38
Deficits to be cleared:		
Middle School from 1937-8		10,000 00
College of Science - building in Nanking		10,000 00
College of Science - Chemistry Department		4,000 00
Additional accommodations in Chengtu:		
Dining hall, annex for more space, etc.		10,000 00
Housing and rent for staff		10,000 00
Transportation for equipment from Hongkong (Dr. Thomson's trip and expenses for fgt.)		10,000 00
University Hospital in Nanking		60,000 00
Maintenance plant in Nanking		18,000 00
College of Arts - small scale industries, etc.		3,000 00
College of Agr. - seeds and aid for farmers		3,000 00
Staff relief		17,000.00
Student relief		5,000 00
Social service projects		5,000 00
Contingent		10,172 62

Grant was US\$49,100. estimated at 6:1.....C\$ 294,600 00

This is substantially the same list as that which was presented August 22, 1938, excepting we have eliminated certain items to make room for the Chemistry Building grant. We have included the cost of the maintenance of the New York office, but have reduced it somewhat as we do not expect the University has been charged as high an amount since Mr. Wheeler transferred to the Presbyterian Board. Will you let us know

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Dr. Thomson:

No. 2

the probable amount that will be charged against the University of Nanking for our share in the campaign, Associated Boards, etc.

We have kept in the list the amount against "Staff relief". This was included when it looked possible that Chengtu might be subject to air raids making necessary the moving of families from the crowded parts of the city. This is still a possibility, although we are glad to report that so far there have been few raids. We would like to have the money ready in case there is serious danger for our staff members. Many of our staff are living under very crowded conditions and if our stay in Chengtu is prolonged indefinitely, something must be done to give them aid in finding more satisfactory living accommodations.

We have included 10,000 00 under transportation in this list. This will cover a small part of the cost of bringing in around 15 tons of equipment which we trust is now enroute to Kunming. Dr. Thomson was finally asked to return to Hongkong to see if he could personally persuade the authorities to allow our acids and chemicals through the borders and we hope he has been successful. This amount covers only part of the cost involved, as we received other grants to meet part of the cost.

It is possible that we may have some funds left over at the close of the year, but it is not very wise to count on them today. Our whole program is being continued on a strict budget system and we have practised economy in every possible way. I would like to call to your attention that our staff is still receiving only 80% of the normal salary before the war. In some cases there is hardship especially as many commodities have more than trebled in price during the past year. We are not asking for funds to provide for the restoration of salaries, but we have this in mind as one of our needs which must be met before long. It will require about forty thousand dollars.

This letter is sent more in the way of a report than a request - we felt it would be of some value to you to know how we had planned on using the emergency funds granted to us in 1938-1939 when you were arranging for the new proposals for 1939-1940. We shall appreciate hearing from you concerning the prospect for the completion of the full campaign amount of \$330,000 00.

Sincerely yours,

*Elsie M. Priest*

Elsie M. Priest, Treasurer.

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學 大 陵 金 京 南  
UNIVERSITY OF NANKING  
OFFICE OF THE PRESIDENT  
CHENGTU, SZECHWAN, CHINA

File  
NW

April 3, 1939.

INDEXED

Dr. B. A. Garside,  
University of Nanking, New York.

My dear Dr. Garside:

During the past few days we have been checking over our needs, our available funds and the prospects for the next few months. In other words we are attempting to make an estimate of the outcome for the year 1938-1939.

One of the important items on the list is the re-allocation of the emergency grant which was approved last summer amounting to US\$49,100 00. There have been changes in plans since that time which makes necessary re-allocating the funds. The most important change is due to the contribution of three thousand United States dollars for the Chemistry building of West China Union University.

May we give you the new allocation as it seems best to us at this date:

1. Emergency funds for 1938-1939:

Chemistry Building, W.C.U.U.	US\$3,000.	C \$ 18,000 00
Cost in New York - estimated	13,500.	81,000 00
Amount required to balance budget for 1938-9		20,427 38
Deficits to be cleared:		
Middle School from 1937-8		10,000 00
College of Science - building in Nanking		10,000 00
College of Science - Chemistry Department		4,000 00
Additional accommodations in Chengtu:		
Dining hall, annex for more space, etc.		10,000 00
Housing and rent for staff		10,000 00
Transportation for equipment from Hongkong (Dr. Thomson's trip and expenses for fgt.)		10,000 00
University Hospital in Nanking		60,000 00
Maintenance plant in Nanking		18,000 00
College of Arts - small scale industries, etc.		3,000 00
College of Agr. - seeds and aid for farmers		3,000 00
Staff relief		17,000 00
Student relief		5,000 00
Social service projects		5,000 00
Contingent		10,172 62

Grant was US\$49,100. estimated at 6:1.....C\$ 294,600 00

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the probable amount that will be charged against the University of Nanking for our share in the campaign, Associated Boards, etc.

We have kept in the list the amount against "Staff relief". This was included when it looked possible that Chengtu might be subject to air raids making necessary the moving of families from the crowded parts of the city. This is still a possibility, although we are glad to report that so far there have been few raids. We would like to have the money ready in case there is serious danger for our staff members. Many of our staff are living under very crowded conditions and if our stay in Chengtu is prolonged indefinitely, something must be done to give them aid in finding more satisfactory living accommodations.

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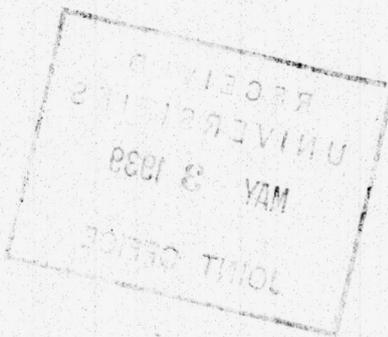
It is possible that we may have some funds left over at the close of the year, but it is not very wise to count on them today. Our whole program is being continued on a strict budget system and we have practised economy in every possible way. I would like to call to your attention that our staff is still receiving only 80% of the normal salary before the war. In some cases there is hardship especially as many commodities have more than trebled in price during the past year. We are not asking for funds to provide for the restoration of salaries, but we have this in mind as one of our needs which must be met before long. It will require about forty thousand dollars.

This letter is sent more in the way of a report than a request - we felt it would be of some value to you to know how we had planned on using the emergency funds granted to us in 1939-1939 when you were arranging for the new proposals for 1939-1940. We shall appreciate hearing from you concerning the prospect for the completion of the full campaign amount of \$330,000 00.

Sincerely yours,

*Elsie M. Priest*

Elsie M. Priest, Treasurer.



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NOTE: See letter to Madame Chiang Kai-shek, dated April 5, 1939.

April 5, 1939

Miss Elsie M. Priest  
University of Nanking  
c/o West China Union University  
Chengtou, Szechwan, China

Dear Miss Priest:

One of the contributors of Yenching University has sent us a check for US\$200.00 requesting that it be forwarded to Madame Chiang Kai-shek. The donor is Dr. Helen C. Putnam an aged M. D. living at 312 Laurel Avenue, Providence, Rhode Island. She states:-

"As my previous letter explains, the check is in reply to receipt of a deluxe copy of her book, "Sian" sent me last summer by your president, Mr. Stuart, with notice that its sale produced funds for her relief work. I have delayed because of ignorance of safe way to send."

As I believe you will best be able to perform this service, I have deposited the check in your account at the Central Hanover Bank and Trust Company and trust that you will issue a U. S. dollar check payable to Madame Chiang Kai-shek and forward same to her in the most convenient and safe manner, giving her the particulars as outlined. I will also send a letter directly to Madame Chiang with the hope that it will reach her without delay.

I trust you will be able to perform this service for one who is deeply interested in the cause of the Chinese people.

With sincerest personal regards, I am

Most cordially yours,

C. A. EVANS

CAE/B  
c.c. to Madame Chiang Kai-shek

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April 5, 1939

Miss Elsie M. Priest  
University of Nanking  
Chengtu, Szechuan, China

Dear Miss Priest:

Your letter of February 28 has just arrived, and I hasten to reply in regard to the items raised about the meeting of the Board of Founders with Dr. Ferguson.

In sending out the minutes, it was not considered necessary to make a summary of Dr. Ferguson's remarks, since the Board took no action based upon them or felt that any was necessary. In other words, they treated Dr. Ferguson's remarks as informational only. I have talked to Mr. Garside about the matter and we have agreed that the following statement covers the situation about as completely as we can do so. I trust that this statement will be satisfactory, and will clear up any doubts which you may have regarding what took place:

The reasons for not distributing copies of Dr. Ferguson's remarks to the luncheon meeting of the Board were these:- Dr. Ferguson was invited to comment frankly and confidentially on recent happenings in China, as they relate to the University of Nanking, and was assured that his remarks would be kept confidential within the membership of the Board of Founders. All the leaders of the University in Chengtu are well aware of the general views which Dr. Ferguson holds, for he has communicated them to you more than once. You are also aware that the Board of Founders is in disagreement with many of these views. It may be said in general that neither Dr. Ferguson nor the Board of Founders have made any substantial changes in the views which they have already expressed to you. The group present at the luncheon listened to Dr. Ferguson's remarks in a friendly spirit, and restricted its discussion almost entirely to asking a few questions of detail to bring out points which members desired to have clarified. Neither the individual members present, nor the group as a whole, entered into any argument with Dr. Ferguson as to his position. It was the judgment of the group that it would be unprofitable, and even detrimental, to adopt any further resolutions at this time, or even to distribute beyond the membership of the Board any summary of Dr. Ferguson's statements.

President Chen's letter of February 9, and Dr. Decker's letter of March 11, are being distributed to members of the Board. At the earliest possible opportunity these letters will be considered by the Board as a whole.

0530

Miss Elsie M. Priest

-2-

April 5, 1939

or by the Executive Committee. At that time it will be in order for the Board, or the Executive Committee, to express its judgment on the matters presented by the President of the University and the President of the Board. Meantime, you can be fully confident of the continued friendship and support of the Founders individually and as a body.

We have been enjoying a visit with Mrs. Ward who arrived just a few days ago via Europe, and has been making her headquarters at our home.

Sincerely yours,

Assistant Secretary

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April 6, 1939

Miss Elsie M. Priest  
Ginling College  
c/o West China Union University  
Chengtou, Szechwan, China

Dear Miss Priest:

I am acknowledging your letter of February 27th which deals particularly with the budget for the coming year. I shall look forward to receiving this and hope to have it in ample time to work it up for the Annual Meeting.

We are well aware of the difficulties involved through operating the colleges at the present time, so please do not apologize for any delay.

You ask us for the estimates for next year as soon as possible which, together with the request for an opinion as to the future possibilities of our campaigns, calls for a very careful study of the whole situation. There are some general answers which can be made and also some very specific observations.

It is now obvious to us that we cannot continue to secure funds on an "emergency campaign." The situation in Europe has overshadowed conditions in the Far East and the attention of the world is directed to what will happen among what were once known as civilized nations. Today the Stock Market broke four points on Industrial Averages on the news that Italy was sending a fleet of war vessels against Albania. This may or may not mean war. If war does come, the Lord only knows what will happen to our campaign. As a result of this situation, it is obvious that we must find some other characterization for our efforts to get money.

Among the large donors for this year's work, we find several who have given on condition that this will be the last time they are asked to contribute to such a large group of institutions. One large gift brought forth the statement that no further consideration would be accorded appeals, unless there is a united board of trustees organized promptly in the United States. Many of these substantial givers are fully familiar with conditions surrounding the universities, and attention has been called to the fact that four universities are operating on one campus at Chengtu and donors are asked to contribute this year US\$125,296.00 for the carrying on of these institutions. It is inconceivable that this can continue. No one knows when or if these various institutions will return to their own campuses, and if the present state is to continue for some time, a correlation of forces must be accomplished.

Likewise, in East China four institutions are brought together, carrying on more or less as separate entities, but without doubt, with the thought that after the war they will separate again to their individual college campuses.

0532

4/6/39

In South China we have Hwa Nan and Fukien with limited budgets, carrying on in close proximity to each other.

With such thoughts rambling through the minds of our donors, it is exceedingly difficult to evaluate the future. I am convinced, however, that we will face an entirely different issue for the coming year.

With these thoughts in mind, it would seem of utmost importance for all the field units to analyze the local situation and ascertain what are the absolute essential needs for carrying on the work with as little overlapping as possible. Without this having been done, there is not much basis upon which we can build our appeals for next year. In other words, the emergency crisis alters its emphasis to an economic study of how best to adjust all of the units to existing conditions and whether or not after the war they are to return to their own campuses and carry on as previously.

I have talked with a number of people upon this problem - some within and some without our Associated Boards - and a conservative estimate would indicate that the expectation of actual participation in projects of this kind will be out by fifty per cent.

There is one phase of the situation which we cannot lose sight of, but which we do not seem to be able to capitalize upon, and that is the tremendous publicity which has been given to China and the great respect which has grown out of the resistance to a vastly superior mechanized nation. Likewise, the leadership of Generalissimo and Madame Chiang Kai-shek has engendered the highest admiration and praise on all sides. In any discussion, they always emerge as the outstanding exponents of good government today. In places where no other Chinese name is known, their names are a by-word.

How to capitalize this interest and growing respect and admiration is a problem. I wish I knew the answer.

This is a very inadequate answer to your inquiry, but it seems the best we can do at the present time. As factors develop, which will influence the whole picture, I shall be very glad indeed to communicate with you.

After having said the foregoing, I am going to make some observations which may appear ridiculous in the face of past history. But even in the event that I lose standing, I am venturing, nevertheless. It is regarding Ginling. Without trying to pin responsibility upon anyone, it has, however, been a deep mystery to me how an intelligent lot of people would countenance the investments which have been made. Mortgages are bad enough in and of themselves at their very best, but when one buys what has never been better than a third grade mortgage, there is every opportunity for criticism. As a second step in my thinking, one wonders at the tremendous faith which would erect Ginling buildings without adequate means for support or maintenance. I have no answer to this, but when I think of the capital expenditures which have been used on faith without the wherewithal for sustenance, I sometimes wonder if the faith was in the right place.

0533

Miss Priest

- 3 -

4/6/39

I presume that there is an answer to a question of this sort in that with the changing conditions, the emphasis on education has been changed. The tremendous amounts given for endowment have not been forthcoming as in the past, and likewise there has been a definite slackening of the spiritual note. The Government's collection of excess profits tax, both on individuals and companies, has curtailed a net income greatly. The psychic affect of this legislation has had as much effect as the actual practice.

Very truly yours,

C. A. EVANS

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April 6, 1939

Dear Miss Priest:

We have just received \$14.25 from the International House, New York City, representing our share in a benefit given there a fortnight ago. In sending us the money Mr. Mott specified that it be used for the "relief of suffering".

While the gift is not allocated to any single institution, we are counting it as a part of the \$49,100 which we are trying to raise for the University of Nanking. I know it is quite impossible to segregate out small items of this kind. But I am assuring Mr. Mott that this money will be used either for medical work for the relief of war-caused suffering, or else for assisting students in special need.

So you can mentally consider that this \$14.25 is a part of what you are spending for the emergency fund this year either for the support of the Nanking Hospital or to help in meeting the requirements of needy students.

Cordially,

B A GARSIDE

Miss Elsie M. Priest  
University of Nanking  
c/o West China Union University  
Chengt'u, Szechwan, CHINA

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Chengtu, Szechuen.  
April 7, 1939.

ack 5/9/39

Original letter by Clipper

Dear Mr. Evans:

When we wrote to you on March 30th we gave you the list of needs for 1939-1940 and the proposed budget for our current needs but did not include at that time the figures estimated for rehabilitation in Nanking. We have no new estimates from Nanking and assume our former figures are approximately correct, excepting that we must plan on a percentage increase for every year the buildings are not used fully.

Rehabilitation needs in Nanking:

Repairs, reconditioning - academic buildings and residences on the campus	C\$20,000 00
Replacement equipment such as gas tanks, plumbing etc. which is now deteriorating	10,000 00
General reconditioning of walls, fences and grounds	5,000 00
This is the equivalent of US\$7,000. at 5:1.....	<u>C\$35,000 00</u>

We are very anxious to hear from you concerning the outcome of the promotional campaign for this current year - 1938-1939. Should we make our plans counting on receiving the full amount that was granted to us in the estimates? During the past few days we have been re-considering our needs in the light of present conditions and re-shaping our list of requirements as there have been some changes such as the grant for the Chemistry Building of West China Union University.

In our askings for emergency needs we included two items which we hope will be sent to us. The first one was to cover the cost of the return trip to Nanking, and you will note as long as this item was approved for 1938-1939, it has not been repeated in any request. It is our intention to place this amount in reserve against the day when it will be required. The second item is for C\$20,000 00 estimated amount required to complete the Terrace House which was being built but was left in an unfinished stage. In the same way, we expect to place this amount in a special reserve account to be used when it is possible to proceed with safety to complete this building. All other items in the list will be absorbed or required during this year.

Please keep us informed of conditions and let us know the plans for another year. We are dependent upon additional aid during these years, and appreciate all the Associated Boards have done to meet the emergency period.

Sincerely yours,

Y. F. Wu, President,  
*Elsie M. Priest*  
Elsie M. Priest, Treasurer.

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NOTE: See letter fr. Pres. Chen, dated Dec. 1, 1938

處計會學大陵金京南  
UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER  
CHENGTU, SZECHWAN, CHINA

Oct. 5-4-39

8th April, 1939

Dr. B.A. Garside,  
Associated Boards for China Colleges,  
150 Fifth Avenue,  
NEW YORK CITY, U. S. A.

Dear Dr. Garside:

I have just received a letter from Dr. Bowen, which surprises me very much. I will quote the first paragraph:

"Your very kind letter has been waiting a reply for a long time - suggesting that the Board of Founders "recognize" me as "Pres. Emeritus". I judge that they have decided that it would not do much good to have any such recognition and I concur entirely with them. I am no good at getting money and at best could not be very active re it. I have met Mr. Bukhoff (?) and sat on the platform at a meeting here in our Civic Auditorium, presided over by Dr. Millikan and Dr. Edmonds, but am not in touch with any other givers than they are getting after out here."

You acknowledged our request to recognize Dr. Bowen as President Emeritus, but I presume in the pressure of other duties the whole matter has been overlooked. Will you please take immediate steps to see that the proper recognition is made and contacts made with Dr. Bowen to assure him of the interest, both from New York as well as the field.

This morning we have received a sample of the publicity material that has been sent out to the University of Nanking donors. May I congratulate you on this bulletin, it seems to me it is a very good bit of publicity. We are glad to have the chance to see it. I realize we have not been very <sup>insistent</sup> strong on sending you some material. Now that Mrs. Slocum has arrived in Chengtu, we are asking her to put some time on this particular task, gathering together photographs and descriptive material which we hope will help you. I am sure I am a very poor one to do this work.

With best wishes,

Sincerely yours,

*Elsie M. Priest*

Elsie M. Priest

EMP:MT

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April 10, 1939.

Mr. David H. Stevens,  
Director, Division of Humanities,  
Rockefeller Foundation, New York.

My dear Mr. Stevens:

We have received a letter dated March 16th from Dr. Grant of your Foundation reporting to us that he had forwarded the request from Dean Wei of our College of Science for aid in their program for visual and motion picture education. You will have the material and will be familiar with the need, so I will not repeat the details in this letter.

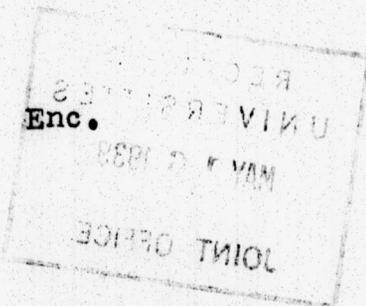
The University of Nanking has been working on this project for several years and has been able to accomplish a good deal with limited funds, but we would like to enlarge the scope of our work especially during these years of great need for educational services. Naturally it is more costly to continue this project in West China, as the cost of transportation and reproduction is greater. However we feel it is worthwhile and as it has been given partial support from various government bureaus, we are confident you will recognize the importance of the work.

We need US\$20,000 00 to continue the work for next year and in sending to you this request, we hope it may be of sufficient value to enable you to grant it. You may be interested to know that we have been asked by the Missionary Education Movement of the United States and Canada to assist them in preparing films for publicity work abroad.

Will you kindly present this request to your committee and let me have a reply at an early date? We are most grateful to the Rockefeller Foundation for all the help they are giving to us during these years. You will find copies of the material forwarded to Dr. Grant from Dean Wei of the College of Science.

Cordially yours,

Y. G. Chen, President.



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April 10, 1933.

Mr. David H. Bevers,  
Director, Educational Exchanges,  
Geological Foundation, New York.

My dear Mr. Bevers:

I have received your letter and am glad to hear from you. I am sorry that I cannot forward the report from the Board of Education in the form of a grant for your project. I will give the matter the most careful consideration and will be glad to discuss it with you if you will not repeat the details in this letter.

The Board of Education has been working on this project for several years and has been able to accomplish a good deal with limited funds, but we would like to enlarge the scope of our work especially during the years of great need for educational services. It is more costly to continue this project in the future, as the cost of transportation and reproduction is greater. However, we feel it is worthwhile and as it has been given special attention from various government agencies, we are confident you will recognize the importance of the work.

We need \$250,000.00 to continue the work for next year and in asking you for this request, we hope it may be of sufficient value to enable us to grant it. You may be interested to know that we have been asked by the Wisconsin Education Department of the United States to assist them in preparing a plan for quality work.

Will you kindly present this request to your committee and let me have a reply at an early date? We are most grateful to the Rockefeller Foundation for all the help they are giving to us during these years. You will find copies of the material forwarded to the Board of Education of the College of Science.

Sincerely yours,

W. C. Clegg, President

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150 Fifth Avenue  
New York, N. Y.  
April 11, 1939

Miss Elsie M. Priest  
University of Nanking  
c/o West China Union University  
Chengtu, Szechwan, China

Dear Miss Priest:

I am acknowledging your letter of March 4th, and I am sorry that it was impossible to get it through by Yesterday's mail. Nevertheless, it seems important enough to warrant sending by Clipper mail.

Agreeable to your request, we will deposit the Harvard-Yenching Fund as follows:-

April 6th.....\$4,440.00  
May 20th..... 4,441.59  
Balance of the appropriation to be deposited June 15th.

We note you are using field funds in the Famine Funds account which explains the fact that you have not drawn on these accounts, with the exception of \$2,000.00.

Agreeable to your request, we have deposited \$10,000.00 in the Central Hanover Bank and Trust Company account and have noted to deposit \$10,000.00 more on May 20th. Any further requirements may be determined later on.

The General Fund, which we note, will be drawn as needed. We also observe that this will include \$5,000.00 from Emergency Funds to care for the Nanking share of the Chemistry Building. The West China Treasurer has now drawn all of the Chemistry Building Funds. A copy of the letter regarding these Chemistry funds was forwarded to Messrs. Beech and Robertson yesterday.

I am studying still further the vacancies for staff members due from the various cooperating boards. Dr. Cartwright has been away pretty continuously this spring and is now in St. Louis at the Unification Conference. As he seems to be the only one to make a decision on this project, nothing can be done until he returns.

I will again communicate with the United Christian Missionary Society, but do not have much hope of success there as Alexander Paul is now in Europe and no one else will take any responsibility.

As is shown in our January budget statement, the \$900.00 for the Presbyterian Board vacancy has been omitted. We were aware that this was for Dr. Buck and that it has been paid on the field.

With assurances that we will do our best in making these collections, I am,

Very truly yours,

C. A. EVANS

CAE/B  
c.c. to Accounting Office

VIA "CHINA CLIPPER" 4/11/39

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Note; See the following correspondences:

April 3, 1939- to The American News Company, April 13, 1939 fr. American News Company  
April 6, 1939 to Torrey Botanical Club, N. Y. Botanical Garden, April 10, 1939 from N. Y.  
Botanical, April 13, 1939 to N. Y. Botanical Garden.

April 13, 1939

Miss Elsie M. Priest  
University of Nanking  
Chengtu, Szechwan, China

Dear Miss Priest:

We are writing you regarding your requisition No. 10028 from the Library calling for Volumes 1 - 6 of the BULLETIN OF THE TORREY BOTANICAL CLUB.

These volumes are extremely rare at the present time, being published in 1870-1879, and we have been fortunate in securing complete copies of Volumes 2, 3, 4 and 5. The following numbers of Volumes 1 and 6 are missing:-

Volume 1 No. 1  
Volume 6 No. 15, 16, 21

I am enclosing a copy of the letter received from the Treasurer, Dr. Harold N. Moldenke, in which you will note they have granted a reduction of 50% from the usual price. You will find a copy of our letter to Dr. Moldenke under date of April 13th.

You will note that the New York Botanical Garden is willing to make photostatic copies of the above-named missing numbers at a cost of \$4.00, and we have authorized them to proceed in this respect. We trust this will be agreeable to you.

Possibly a word of gratitude from someone on the field to the Torrey Botanical Club might be in order. Instances of this kind are so rare that they should receive sincere and genuine approval.

We trust the package will be received in good condition and without delay. The photostatic copies will be sent later on.

Sincerely yours,

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處計會學大陵金京南  
UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER  
CHENGTU, SZECHWAN, CHINA

15th April, 1939

File 11/14/39

Mr. C.A. Evans,  
Associated Boards for China Colleges,  
150 Fifth Avenue,  
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

Your circular letter of March 3rd, addressed to Dr. Chen, arrived just before he left for Hongkong. He asked me to send a reply.

We are very much interested in Dr. Andrew's proposal to collect books for the library of the schools in China and it is very splendid of him to continue his interest in the work we are trying to do.

I am sure you know that books on Home Economics are not of much value to the University of Nanking. We would welcome books on Social Sciences or Education, if they have been published since 1920. In checking up with various members of the staff and the librarians it seems to us unwise to have books sent to the field that are dated earlier than this time, unless they have become standard works.

May I suggest that before any books are sent to China for any institution, that lists of the titles should be sent. I am sure you know that transportation is very costly to West China and it would seem to me unwise to send large quantities of books unless we were very sure they would fill a definite need.

Dr. Chen made one suggestion. If there are a good many schools in America who would like to assist the institutions in China that have lost heavily during the war, he felt it might be worth while to have the books collected to be forwarded at such time as was possible, and then later to allow us to use these books for exchange purposes among institutions in China. We have just received statistics intimating the loss of books and periodicals from 40 institutions. You may be interested to have these figures: "Books and periodicals form the largest item of the total losses. The national, provincial and private institutions have lost 1,191,447 volumes, 104,950 volumes and 1,533,989 volumes respectively; in total 2,830,386 volumes. This total represents the losses sustained by some 40 collegiate institutions located in the occupied areas." We have definite facts that the Japanese have collected and taken to Japan many of the valuable collections of books that were in libraries in East China. It will be a loss that neither time nor money can replace. When the country is again free there will be a great demand for books in the English language and Dr. Chen has this in mind when he makes

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the suggestion that it will be a great contribution from the schools in the United States to share books that are no longer of great value to them with the schools in China. I would say shipments should not be made at present, but the books could be collected and be ready for shipment at such time as seems wise and possible.

This is only a suggestion, but we felt we would like to encourage Dr. Andrews and others who are interested in this type of gift. Long lists have been prepared to be presented to England, where gifts of money have been made from Oxford University and other institutions, amounting to about £8,000. These books are to be purchased in England and distributed among a large number of institutions. We are sending Mr. Castleton of the United Committee for the Christian Universities of China a complete list that has been presented already to the China's Cultural Emergency Committee. After we hear from the committee and from England we shall be in a position to make a second list to be forwarded to you and through you to anyone who is interested in helping us. Recently we received a small gift for books from the Prospect Church of Maplewood, New Jersey. It may be that other gifts will come as a result of the propaganda that is being put out by the Cultural Emergency Committee. If I can secure a copy of their latest bulletin I will see that you have it, for I am sure it will be of great interest to you in the work of the office.

With best wishes,

Sincerely yours,

*Elsie M. Priest*

Elsie M. Priest

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0545

The suggestion that it will be a great contribution from the schools in the United States to share books that are no longer of great value to them with the schools in China. I would be glad to have you be made at present, but the books could be sent by mail and ready for shipment at such time as seems wise and convenient.

RECEIVED  
UNIVERSITIES  
JAN 3 1939  
OFFICE

This is only a suggestion, and we do not wish to encourage Dr. Andrews and others who are interested in this type of gift. Long lists have been prepared to be presented to England, where gifts of money have been made from Oxford and other institutions, amounting to about \$2,000. These gifts are to be purchased in England and distributed among a large number of institutions. We are sending Mr. Gaskell of the United Committee for the United States a copy of a report that has been presented already to the China's Cultural Emergency Committee. After we hear from the committee and from England we shall be in a position to make a second list to be forwarded to you and through you to anyone who is interested in helping us. Recently we received a small gift for books from the Prospect Church of Haverwood, New Jersey. It may be that other gifts will come as a result of the propaganda that is being put out by the Cultural Emergency Committee. If I can secure a copy of their latest bulletin I will see that you have it, for I am sure it will be of great interest to you in the work of the office.

With best wishes,

Sincerely yours,

Wm. M. Priest

Wm. M. Priest

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處計會學大陵金京南  
UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER  
CHENG TU, SZECHWAN, CHINA

15th April, 1939

INDEXED

ack 5/20

Dr. B.A. Garside,  
Associated Boards for China Colleges,  
150 Fifth Avenue,  
NEW YORK CITY, U. S. A.

Dear Dr. Garside:

When Dr. Grant of the Rockefeller Foundation was in West China a few weeks ago, Dr. Wei of the College of Science discussed with him the possibility of securing aid for our Visual Education program. As a result of their conversation Dr. Wei wrote to Dr. Grant, outlining the work we have done and requesting US\$20,000 for aid in continuing the projects. You will find enclosed a copy of the letter sent to Dr. Grant as well as a copy of the letter sent to Mr. Stevens, Director of the Division of Humanities. This was sent at the suggestion of Dr. Grant, who felt it would be possible to include this project under Mr. Steven's department.

We shall appreciate very much if you will support this request, which is to be understood as a very special one and should have no influence on the grants that are being made to the Associated Boards by the Rockefeller Foundation. We have been told that such special projects will receive consideration when the Rockefeller Foundation outlines their program for next year.

President Chen has left for the meeting in Hongkong and it was impossible for us to prepare this letter for his signature, I am writing this at his request.

Sincerely yours,

*Elsie M. Priest*

Elsie M. Priest

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Encs.

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All starting in my  
low level - after an effort  
using a very expensive copy  
paper, not from China!

UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER  
CHENGDE, BEICHOWAN, CHINA

Handwritten notes or stamps in the top right corner, possibly including a date or reference number.

Main body of the document containing several paragraphs of text, which is mostly illegible due to fading and bleed-through from the reverse side.

RECEIVED  
UNIVERSITY OF NANKING  
MAY 16 1939  
JOINT OFFICE

Handwritten signature or name at the bottom of the document.

Vertical handwritten numbers on the right margin: 2, 2, 2, 3, 7, 5, 4.

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Exhibit II

EDUCATIONAL FILMS

Produced and Released by  
Department of Educational Cinematography

College of Science  
University of Nanking

Classification	Title	Length (feet)	No. of Reels
Geography & Travel	Chefoo	400	1
	Fukien	400	1
	Huan Shan	400	1
	Kuling	400	1
	Kwangtung	12 00	3
	Kwangsi	400	1
	Land where Lolos Live	800	2
	Lao Shan	350	1
	Lien Yun Port	400	1
	Lolos	400	1
	Peiping	800	2
	Sacred Mt. Omei	400	1
	Scenic Nanking	400	1
	Shanghai	400	1
Soochow	400	1	
Suiyuan	800	2	
The West Lake	400	1	
Tsingtao	400	1	
Wusih	350	1	
Yangtze Borges	400	1	
Yunkang Caves	400	1	
Military	Air Defense	800	2
	Gas Defense	1000	1
	People's Military Training in Kwangsi	400	1
Industries	Animal Fertilizer	450	1
	Bamboo Wares	400	1
	Cattle Slaughtering	450	1
	Cement	400	1
	Chinese Sauce	400	1
	Clay Dolls	400	1
	Coal Mining	400	1
	Electric Bulbs	400	1
	Enamelwares	400	1
	Glass Apparatus	400	1
	Gourmet Powder	400	1
	Hairnets	400	1
	Hunan Embroideries and Umbrellas	400	1
	I-hsing Pottery	400	1
	Ivory Goods	300	1
	Laces	400	1
	Lacquer	300	1
	Manufacture of Paper	450	1
	Porcelain	400	1
Printing	800	2	

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	Rugs	450	1
	Salt Center of Chinese Inland at Tsiliutsin	400	1
	Salt Fields in Northern Kiangsu	400	1
Industries	Sericulture #	750	2
	Sole Leather	400	1
	Story of Wood Oil	400	1
	Story of Well Salt (in Animated Cartoon)	800	2
	Welding	400	1
	Carrier Pigeon	400	1
Natural Science	Panda - a species only found in China	100	1
	Solar Eclipse of 1936	400	1
	Solar Eclipse of 1936 in Kodachrome	100	1
	Chinese Oranges	400	1
Agriculture	Cattle Raising	400	1
	Peiping Duck	400	1
	Farm Implements	800	2
	Boyscouts	350	1
	Chinese Boxing	200	1
Civics	Chinese Phonetics	750	2
	Gymnastics	400	1
	Rural Reconstruction	400	1
	A Glimpse of the College of Science, University of Nanking \$	400	1
	Dedication of Aeroplanes to the Generalissimo	400	1
News	Fifty Years of Growing (U.C.M.S.) \$	1000	2
	For Children	400	1
&	Monkey and Skating	300	1
	News Reel No. 11	400	1
Entertainment	The Girl in the Moon - A Dance Drama \$	400	1
	Unusual Methods of Writing Chinese	150	1

# Both Chinese and English Captions available

\$ Only English Captions

March 1939

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1	450	Rugs	Industries
1	400	Salt Center of Chinese Island at Tsingtau	
1	400	Salt Ponds in Northern Kiangsu	
2	450	Sericulture	
1	400	Sole Leather	
1	400	Story of Wood Oil	
2	800	Story of Well Salt (in Animated Cartoon)	
1	400	Welding	
1	400	Carrier Pigeon	
1	100	Panda - a species only found in China	
1	400	Solar Eclipse of 1938	
1	100	Solar Eclipse of 1938 in Koshonome	
1	400	Chinese Oranges	Agriculture
1	400	Cattle Raising	
1	400	Beiping Duck	
2	800	Farm Implements	
1	350	Goats	
1	200	Chinese Boxing	Civics
2	450	Chinese Phonetics	
1	400	Gymnastics	
1	400	Rural Reconstruction	
1	400	A Glimpse of the College of Science, University of Nanking \$	News
1	400	Dedication of Aeroplanes to the Generalissimo	
2	1000	Fifty Years of Growing (U.C.M.S.) \$	
1	400	For Children	
1	300	Monkey and Skating	
1	400	News Reel No. 1	
1	400	The Girl in the Moon - A Dance Drama \$	
1	150	Unusual Methods of Writing Chinese	Entertainment

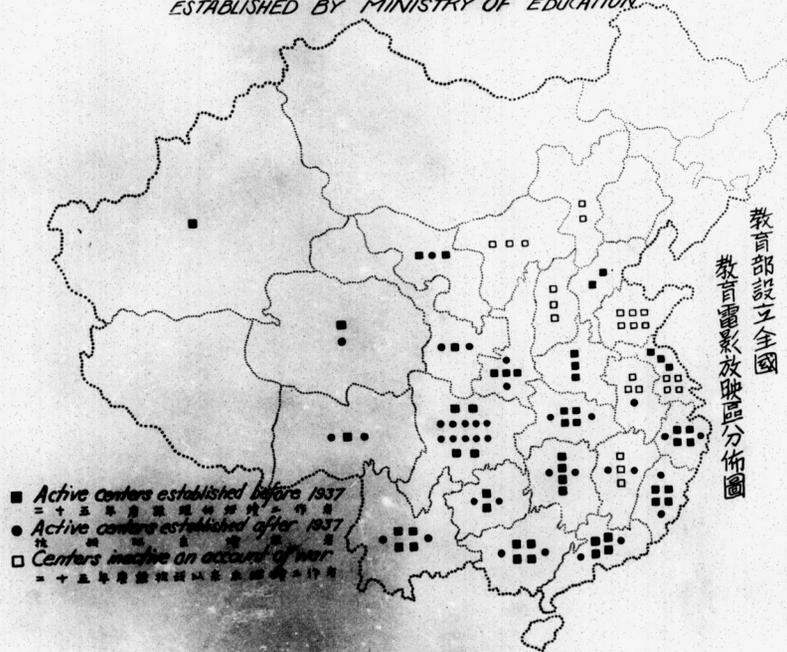
\* both Chinese and English Captions available  
 \$ Only English Captions

March 1939



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CENTERS OF CINEMATOGRAPHIC EDUCATION  
ESTABLISHED BY MINISTRY OF EDUCATION



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處計會學大陵金京南  
UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER  
CHENG TU, SZECHWAN, CHINA

20th April, 1939

ack 5/24/39

Mr. C.A. Evans,  
Associated Boards for China Colleges,  
150 Fifth Avenue,  
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

Your letter of March 1st, enclosing a letter which you have written to the University of Chicago Press has just reached me. Some months ago we answered your letter, giving you the information that these books had been received by our library, and that it was now in order to clear the account. I am sorry if the letter failed to reach you. Will you please be good enough to pay the account to the University of Chicago Press, charging it as usual to our field account. *Order 9868*

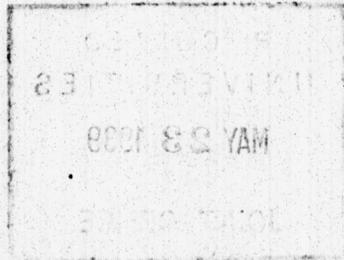
You will find enclosed the annual payment of rent of \$1.00 for the plant in Nanking. Please make the usual record of this transaction.

Sincerely yours,

*Elsie M. Priest*

Elsie M. Priest

EMP:MT



*Note: Univ. of Chicago Press 5/23*

*Entered by  
no 509-5/25/39  
same rate as past  
three years - 3.30*

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南京金大聯合會計處  
UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER  
CHENGDE, Szechwan, China

29th April, 1939

Associated Banks for China  
120 Park Avenue  
New York City, N. Y.

Dear Sirs,  
I am sorry to hear that the University of Chicago Press has just received your letter of the 14th inst. regarding the matter of the Chicago Press. I am sorry to hear that the Chicago Press has just received your letter of the 14th inst. regarding the matter of the Chicago Press. I am sorry to hear that the Chicago Press has just received your letter of the 14th inst. regarding the matter of the Chicago Press.

*Handwritten notes:*  
3/27/39  
Chicago Press  
120 Park Avenue  
New York City, N. Y.

We will find enclosed the annual payment of rent of \$1,000 for the year 1938-1939. Please make the bank transfer of this amount.

Sincerely yours,  
*Wm. M. Davis*  
Director

RECEIVED  
UNIVERSITIES  
MAY 23 1939  
JOINT OFFICE

*Handwritten notes:*  
12/17/39  
Chicago Press  
120 Park Avenue  
New York City, N. Y.

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Copy for reg.

22nd April, 1939

Miss Imogene Ward,  
70 Morningside Drive,  
NEW YORK CITY,  
U. S. A.

Dear Imogene:

Your letter of March 7th has been here for some time and I have delayed sending a reply. We are all sorry that you felt it was necessary to withdraw from the university, but I feel you are making a wise decision if your interests are along other lines. Another term in the university would make it very difficult for you to go into the field of social service. There will be many regrets from the students who have been looking forward to your return next semester.

As far as the financial obligations are concerned, the regular rule allows you three months retirement allowance after the term of five years. Although you have only served four years we are recommending that you get the same treatment as a regular five year person, that would mean that your salary would end with November 1938. Under the circumstances I suppose you will have to return to the university the study allowance of \$250 which was granted to you. They charged it up against our field appropriation, so I am afraid it will have to be returned. I had hoped they might be able to find some special funds for this purpose, but apparently they felt this was impossible.

You will know that we cabled for the appointment of Allan Spitzer and have received word that the appointment was made. Bill is quite anxious to have a woman to take your place, but we all felt the candidate papers for Miss Blaken-ship were not favorable for appointment to China at the present time. We had better have somebody with a little experience and a few more years before sending them to China under present conditions. Of course we are hoping that Margaret Cocks may change her mind and come back to us, but it looks very doubtful at present. She is the type of person that would help the department during this time.

With best wishes,

Sincerely yours,

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SSnd April, 1938

Miss Imogene Ward,  
70 Morningside Drive,  
NEW YORK CITY,  
U. S. A.

Dear Imogene:

Your letter of March 17th has been here for some time and I have delayed sending a reply. We are all sorry that you felt it was necessary to withdraw from the university, but I feel you are making a wise decision if your interests are along other lines. Another term in the university would make it very difficult for you to go into the field of social service. There will be many regrets from the students who have been looking forward to your return next semester.

As far as the financial obligations are concerned, the regular rule allows you three months retirement allowance after the term of five years. Although you have only served four years we are recommending that you get the same treatment as a regular five year person, that would mean that your salary would end with November 1938. Under the circumstances I suppose you will have to return to the university the study allowance of \$250 which was granted to you. They charged it up against our field appropriation, so I am afraid it will have to be returned. I had hoped they might be able to find some special funds for this purpose, but apparently they felt this was impossible.

You will know that we called for the appointment of Allan Spitzer and have received word that the appointment was made. All is quite anxious to have a woman to take your place, but we all felt the candidate papers for Miss Blaken-ship were not favorable for appointment to China at the present time. We had better have somebody with a little experience and a few more years before sending them to China under present conditions. Of course we are hoping that Margaret Cocks may change her mind and come back to us, but it looks very doubtful at present. She is the type of person that would help the department during this time.

With best wishes,

Sincerely yours,

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April 25, 1939

Miss Elsie M. Priest  
University of Nanking  
c/o West China Union University  
Chengtou, Szechwan, China

INDEXED

Dear Miss Priest:

I am replying to your letter of April 3rd addressed to Mr. Garside which gives us a revised list for emergency allocation for 1938-39. I wish that more could be said at the present writing as to the prospects for completing the emergency drive for the current year. That is impossible, however, at this writing - but, I am sure, that the field will be advised immediately if any substantial funds are received which will warrant building hopes upon the use of the funds as allocated in the 1938-39 askings.

Specifically you ask about the expenses of the New York office which are set forth in the budget analysis from month to month. Under "Board of Founders Expenditure" on the second page of the budget analysis for March 31st, you will note the amount budgeted for administration and promotion, also incidentals. The \$4,225.00 for promotional services included salary for Mr. Wheeler, but you will observe only \$1,316.07 has been expended. It is quite possible this will run above \$1,500.00, but surely we hope to keep it within \$2,000.00.

There has been great concern to all of us regarding the continued decreased salaries of the staff. War always results in tremendous increases of commodity prices and presumably with the previous standards in Szechwan on such an economical level, surely the advance would be more rapid. This must entail exceedingly great hardship, at least upon some. We sincerely hope and pray that the results of this year's work will be adequate to give some relief to this over-strained situation.

Again if there is any news of value to pass on, it will be forthcoming.

Very truly yours,

C. A. EVANS

CAE/B

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處計會學大陵金京南  
UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER  
CHENG TU, SZECHWAN, CHINA

25th April, 1939

INDEXED

ack 5/21/39

Mr. C.A. Evans,  
Associated Boards for Christian Colleges,  
150 Fifth Avenue,  
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

According to letters received from your office and from Miss Imogene Ward it is quite clear that she has resigned from the University. This involves a settlement of the money advanced to her during this current year. Under the regulations of the Board of Founders, a person who has served five years is entitled to receive a retirement allowance equal to three months' salary. Miss Ward served only four years and her furlough allowance was figured on the basis of four-fifths of the normal allowance. We would like to recommend that she be given the same treatment as someone who has served five years, that is, that a retirement allowance, equal to three months' salary be made. According to the arrangement we made with Miss Ward, this would mean that she should receive September, October and November salaries, but nothing after November 30th, 1938. She is prepared to make the necessary financial adjustments.

Last autumn, largely on my recommendation, a study allowance of \$250 was made to Miss Ward. I had hoped that it would be possible for this grant to be made from some special funds, but instead you charged it against the field appropriations. Under the circumstances it seems necessary to request Miss Ward to refund to the University this amount of \$250. Will you please take these matters up with her and make the necessary arrangements for the return of the funds that have been advanced to her?

Sincerely yours,

*Elsie M. Priest*

Elsie M. Priest

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UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER  
CHENG TU, KEECHWAN, CHINA

28th April, 1939

MEMORANDUM

Mr. G.A. Evans,  
Associated Boards for Residential Colleges,  
130 Fifth Avenue,  
NEW YORK CITY, U.S.A.

Dear Mr. Evans:

According to letters received from your office  
and from Miss Evans, it is quite clear that she has  
resigned from the University. This involves a settlement of  
the money advanced to her during this current year. Under  
the regulations of the Board of Trustees, a person who has  
served five years is entitled to receive a retirement allowance  
equal to three months' salary. Miss Ward served only four  
years and her retirement allowance was figured on the basis of  
four-fifths of the normal allowance. It would be reasonable  
and that she be given the same treatment as someone who has  
served five years, that is, that a retirement allowance, equal  
to three months' salary be made. According to the arrangement  
made with Miss Ward, this would mean that she should receive  
the amount of \$280.00, less the amount of \$100.00 already  
received from the University. It is proposed to pay the necessary

last amount, largely on my recommendation,  
allowance of \$280 was made to Miss Ward. It had hoped  
that the necessary funds for this grant to be made from some  
of the funds, but instead you charged it against the field  
of the University. Under the circumstances it seems necessary  
to pay the amount of \$280 to the University, this amount  
of \$280.00. Will you please take these matters up with her and  
the necessary arrangements for the return of the funds  
that have been advanced to her.

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MAY 29 1939  
JOINT OFFICE

Sincerely yours,  
*Wm. M. D. [Signature]*  
Wm. M. D. [Name]

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25th April, 1939

*ack 5/1/39*

Mr. C.A. Evans,  
Associated Boards for China Colleges,  
150 Fifth Avenue,  
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

We have received your letter of February 2, in which you enquire about the possibility of sending lists of the library books now in Nanking or Chengtu. Unfortunately, a complete catalog was not brought to Chengtu, so it is impossible to prepare a complete list of books for file purposes. It seems to me that any list sent in 1921 is hopelessly outdated and of very little value. We are planning to have a complete catalog in Chengtu and steps have already been taken to secure records from Nanking. I will keep this matter in mind and if it is possible to send you such a list at a future time we shall be glad to do so.

Your letter of March 22 arrived last night. You will find enclosed the salary list for the entire staff, according to the present status, indicating the departments in which each member now works. I hope this will give the Board of Founders the necessary information.

*OK* You have written to me about the H.W. Wilson Company account with Ginling College. We wish to have the "Readers' Guide to Periodic Literature" continued and will appreciate very much if you will place this order with the company, and clear the account in the usual way, charging it against our field appropriation.

*OK* Recently I have received your letter of November 29, in which you make further enquiry about the outstanding orders for Ginling College. I am listing again the orders that are outstanding on our books and have marked clearly those that are to be cancelled. I hope that this answers your questions.

Sincerely yours,

*Elsie M. Priest*

Elsie M. Priest

EMP:MT  
Enc.

*x sent Clippis*

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CHINESE UNIVERSITY OF POLITICAL SCIENCE  
CHUNG KING COLLEGE  
HONGKONG, CHINA

OFFICE OF THE RESEARCH

RECEIVED  
UNIVERSITIES  
MAY 29 1939  
JOINT OFFICE

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copy sent Clipper

*Mrs. Macmillan*  
Ginling College, Chengtu.  
April 26, 1939.

Dear Mr. Evans:

Your letter of March 22d requests us to send forward a list of the present payroll for the college, and you indicate you would like it by air mail. I have prepared a list this morning, dividing the group into the various departments and giving both the regular and the present salary that is being paid. The basis that is used at present is a basic amount of 20 00 for everyone and then 80% of the balance. This is a common method of handling discounted salaries in China and protects low salaried people to a certain extent.

In sending you this list may I make a few comments? The question will be raised as to why Ginling College should cut salaries. There were special gifts given to restore the first heavy cuts and I am sure some of the Board of Founders will feel the cut is not justified. When it was first inaugurated there was no question about the need for the cut.

During these days of war, practically every institution and government office has placed its staff on a reduced salary basis. It has been part of the loyalty to the country that has been met most cheerfully by everyone - our Ginling staff not excepted. It did not seem wise to President Wu or to me to put Ginling staff on 100% basis for salaries and at the same time destroy the value of their contribution. We have talked about it carefully of late and it is our plan to change salaries to some extent by the autumn - probably by making the basic salary 40.00 and then 80% of the balance. This is the basis used by the University of Nanking and there is some value in maintaining this same general plan for the college.

Another factor involved is the fact that our host institution pays very low salaries to their staff - in fact, we have felt even with our discount that our salaries were high. One of the guest institutions restored their salaries to 100% and it has made a good many problems for our host. As long as our staff are accepting discounted salaries, there is no problem or comparison - but otherwise the difficulties are rather serious.

In order to offset in a measure for the discounted salaries, the college is paying full medical bills in Chengtu for all staff - it has never been our policy to pay medical bills for Chinese staff - and the college is providing for all women staff the electricity and water. This is less of course than the cut in salaries but it is an attempt to assist with the cost of living in Chengtu.

I mention these facts not in defense of our policy of cutting salaries but to show you that we are fully aware of the situation. I am sure it is Dr. Wu's plan to follow the other institutions - and more particularly the University of Nanking. There is no possibility of restoring salaries to 100% in the University and I believe it will seem best to the Ginling group to continue on the discounted basis as well. I shall be curious to know the reactions when this list reaches the committee members. A copy will go forward by ordinary post.

Sincerely yours,

*Elsie M. Priest*  
Elsie M. Priest.

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Ginling CollegeSalary list as of April, 1959

	<u>Regular salary</u>	<u>Present basis</u>	
<u>Administration:</u>			
Yi-fang Wu.....	200.00	164.00	
Ming Hsieh ching.....	120.00	100.00	
Chen Lan ying.....	85.00	72.00	
Chen Er-chang.....	120.00	100.00	
<u>Instructors:</u>			
<u>Chinese:</u>			
Chen Tsung ven (Gov't. grant).....	200.00	210.00	
Yen En-wen.....	120.00	100.00	
<u>Biology:</u>			
Cora D. Reeves.....			US\$ 61.60
		72.00	
Chen Ping-dji.....	160.00	152.00	
Wu Mei-ling.....	80.00	52.00	
<u>Chemistry:</u>			
Ruth M. Chester (furlough).....			82.00
		82.00	
Shen Hung kong.....	180.00	148.00	
Wen Hwan Chang.....	80.00	52.00	
Hwang Dsun mei.....	100.00	84.00	
<u>Education:</u>			
Yuen Peh chiao.....	190.00	156.00	
<u>English:</u>			
Florence A. Kirk.....			72.00
		72.00	
Alice Chang.....	150.00	124.00	61.60
<u>Mathematics:</u>			
Yu Gai shih (Gov't. grant).....	300.00	210.00	
<u>Music:</u>			
Catherine E. Sutherland.....			72.00
		72.00	
Stella Marie Graves.....			61.60
		61.60	
Lucy Yen lang.....	160.00	152.00	
<u>Physical Education:</u>			
Tsui Ya lan.....	160.00	152.00	
Ettie Chin.....	150.00	124.00	
Lo Hwei-lin.....	75.00	64.00	
<u>Philosophy and religion:</u>			
Eva D. Spicer.....			
Li Dz djen.....	150.00	124.00	
<u>Psychology:</u>			
Chang Siao-sung.....	160.00	152.00	
<u>Sociology:</u>			
Lung Cheng-fu.....	190.00	156.00	
Bjou Li Chiu.....	160.00	152.00	
Duo Yu-lin.....	80.00	68.00	
<u>Rural Project:</u>			
Phoebe Hoh.....	160.00	152.00	
Wu Suen i.....	80.00	68.00	
<u>Part-time teachers:</u>			
Wang Yin shan.....	60.00	52.00	
Li Shiu muh.....	60.00	52.00	
Djang Tsung-yuen.....	60.00	60.00	
Cheng En-tai.....	40.00	56.00	
Ku Hsieh cheng.....	60.00	60.00	

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Giqing College  
Salary list April 1959

-2-

	<u>Regular basis</u>	<u>Present basis</u>
<u>Other Staff in Chengtu:</u>		
Wang Shee ching-dormitory director.....		56.00
Wu Ying fen - nurse.....		25.00
Wang Ten tai - acting librarian.....	85.00	72.00
<u>Staff in Shanghai:</u>		
Hwang Li-ming (Mrs. Chen Yu-hwa).....	160.00	152.00
<u>Staff in Hankings:</u>		
	US\$	US\$
Minnie Vautrin.....	72.00	61.60
Harriet M. Whitmer.....	72.00	61.60
Matilda C. Thurston.....	72.00	61.60
Blanche Wu.....	160.00	152.00
Tsen Shui fang.....	100.00	84.00
Chen Fei-yen.....	90.00	76.00
Li Hung nien.....	55.00	52.00
Shih Dai Shiu (in Chengtu - asst. admin.)	18.00	18.00

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處計會學大陵金京南  
UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER  
CHENG TU, SZECHWAN, CHINA

April 26, 1939.

leaf 6/9

Dr. B. A. Garside,  
New York City.

Dear Dr. Garside:

It has been suggested by several persons on the campus that I should send you my personal reactions to some of the questions raised in your letter to the four presidents under date of January 24th concerning budgets, treasurer's offices, etc.

I am sure you know that this year it is my privilege to have my eye on the treasurer's offices for the four institutions. For three of them I have been appointed treasurer and although in West China my position is a trifle ambiguous as far as title goes, I have complete freedom to carry on the work of the office. I mention this fact merely to explain why it was suggested that I might send my humble opinion to you.

We have divided the work as follows:

1. In one office the University of Nanking and Ginling College. (As a matter of fact, this same office serves as the English secretary's office for the University and for Ginling whenever Dr. Wu is away from Chengtu.)
2. In the second office is carried the treasurer's work for West China and Cheeloo University. We have incorporated Cheeloo accounts into the system for West China - and while in one sense it is kept quite separate, in another it is a part of the whole set of books.

In every respect the accounts for every institution are kept most carefully and records are in no way confused. There is a good deal of cooperation in the University and Ginling office where one cashier serves both schools. At the end of each day the accounts are analyzed and entered separately. Personally I see no other way of handling the records and it seems to me impossible to combine them. In the first place little would be gained for there would be approximately the same number of entries and anyone familiar with accounting will tell you it is a far easier method to set up several books than to combine in one large one.

Another reason why I am opposed to a combination of records is the future - we expect to return to Nanking one day before too many years pass by, and it will be of utmost importance to us to have our records complete for this period. Naturally any combination of records would be with West China as the host and I can think of nothing more aggravating than to try to look up the cost of a certain bit of equipment and to find that record might be in Chengtu! No, it will not work. We must have our own records complete for each institution. I feel strongly that little time would be saved in any such combination. Let me give you the present staff for the offices:

University of Nanking	: - 3	persons	(not including myself)
Ginling College	: - 1	"	"
Cheeloo University	: - $\frac{1}{2}$	"	"
West China	: - 3	"	"

0566

南京大學會計學系  
UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER  
CHENGDEU, SICHUAN, CHINA

April 26, 1933

Mr. E. A. Corbridge,  
New York City.

Dear Mr. Corbridge:

It has been suggested by several persons on the campus that I should send you my personal reactions to some of the questions raised in your letter to the four presidents and dated of January 23rd concerning receipts, treasurer's offices, etc.

I am sure you know that this year it is my privilege to have my eye on the treasurer's office for the first time. For three of these I have been treasurer and although in a different position is a little different as far as titles goes, I have however freedom to carry on the work of the office. I mention this last only to explain why it was suggested that I might send you my opinion to you.

We have divided the work as follows:

1. In one office the University of Nanking and Nanking College. (As a matter of fact, this same office serves as the English Secretary's office for the University and for Nanking, wherever it is away from Nanking.)

2. In the second office is carried the treasurer's work for West China and Szechwan University. We have incorporated these accounts into the master budget book - and while in our system it is kept date separate, in actual it is a part of the master set of books.

In every respect the treasurer for every institution on our list most carefully and records are kept in a good book of cooperation. In the University of Nanking where one cashier serves both schools at the end of each year the accounts are entered separately. I normally I see no other way of handling the records and it seems to me possible to copy the same. In the first place little would be gained for these which are the same. The same number of entries and anyone handling the records will find it is a master method to get several books that be combined in one large one.

UNIVERSITY OF NANKING  
MAY 29 1933  
JOINT

Another thing I have proposed to a consolidation of records in the future - we expect to begin to handle the day before tomorrow years pass by, and it will be of great importance to have our records complete for this period. I can think of nothing more advantageous than to try to look up the end of a certain bit of equipment and to find that record might be in Nanking! No, it will not work. We must have our own records complete for each institution. I feel strongly that little time would be saved in any such consolidation. Let us give you the present staff for the office:

University of Nanking	- 3 persons (not including myself)
Nanking College	- 1 "
Szechwan University	- 1 "
West China	- 3 "

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22223754

In Nanking, we had three additional staff members. For Ginling the one man also serves in Chengtu as business manager - perhaps spends 1/2 time really for the treasurer's office. Chealoo has given me one-half time of one of their staff - a college graduate who is willing but needs to be taught. We are using him in the West China office. The West China office is not well staffed - perhaps quality is involved more than quantity - and the only way we can manage at all is due to the fact that I was able to transfer one of the senior staff from the University of Nanking office for the period we are in Chengtu. I have not included Mr. Simkin, but the time he gives to the office is rather negligible. Actually I have given West China considerably more than one-half time during the entire year.

I am convinced that it would be impossible to carry the work of these four institutions with any smaller staff. Leaving out myself, the payroll for the four offices is Chinese \$653 60 per month (not including myself) or in terms of United States money today about US\$100 00 per month. Can you find four <sup>or even one</sup> institutions with a total enrolment of some 1,200 students who are carrying their treasurer's work for one hundred dollars per month? If so I wish you would let me know!

Amalgamation of all records: I have mentioned above that this seems unwise when we look into the future. Naturally there are many places where we work together at present, and I am sure it is a great help having all the books controlled by one person. It helps when reports are being made for I can see that we are reporting the same thing - and if at times I am weary of repeating the same type of report four times, I realized it would not make a great saving if the four sets of books had to be combined before the report was made.

If the day should come when the mission boards combine and cheerfully allow their grant to be used in one common fund for the benefit of all the schools, then I shall cheerfully set up one set of books, one budget, and have one report. I fear I lack imagination but I find it most difficult to think of the day when Smith College will send their funds to support the Dental college of West China or the Canadian mission will contribute their tremendous staff toward the College of Agriculture in the University of Nanking, etc. etc. Why should we feel this is of any great value over the present set-up?

Combined budget for all four institutions: I have tried to visualize this document and it would be of great interest as a museum piece a hundred years hence -- but for practical value, I wonder if it would work. Anyway I have a feeling we had better stick to separate budgets and keep our departments under control. If one budget item was to cover a department of four institutions I fear nobody would feel sufficient responsibility to keep within their appropriations. As it is now we have fair control of our individual departments. It is best in the University of Nanking for we have had many years of this type of experience - but gradually West China is recognizing the value and we hope if we are here for a year or two to have inaugurated the system in a way that will keep it in force for many years.

Saving in staff members: In this I am speaking largely for the University of Nanking and Ginling College. When we decided to move to Chengtu, certain staff members were definitely dropped, others felt they could not make the long trip on account of family complications, etc. As a result in the University more than one hundred persons were left behind - off our payroll. The others were brought to Chengtu and a few have been added since our arrival - we are under definite obligation to continue every person as long as we are operating the institution. Our coastal Chinese find Chengtu almost a foreign land and it would not be a Christian act, or worthy of a Christian institution

op them in West China far away from their native home. So we feel we cannot combine our work at the expense of these staff members who have been most loyal, who have lived under rather appalling conditions for the most part, and have cheerfully accepted cuts in salaries, hardships, much illness (the climate in West China has been hard on our Hankingese) and have made many sacrifices to keep with the institution and at the same time keep their families together. The same is true of Ginling College to a certain extent, although their staff scattered badly and now they have the problem of rebuilding for the future.

Your letter intimated that you anticipated that this would be our reply and as all the remarks from you and the Board of Founders have indicated deep admiration for the spirit of our staff during these days, I do not feel it is a very serious question in your minds.

Sharing expenses on the campus: We have spent many hours working out a system whereby all the institutions on the campus will share in certain expenses. All the guest institutions have tried to make clear that they wish to pay for all the extraordinary expenses they may cause and I hope it has been solved fairly satisfactorily.

In addition there are certain places where joint funds are valuable - by the way I have been appointed as joint treasurer of the four institutions and will set up this section on West China books (as our host) as soon as the presidents return from Hongkong and decide on a name for ourselves as far as the joint part is concerned - I am hoping the presidents may be able to propose a joint project that can be incorporated in the campaign.

Frankly I see close cooperation on this campus - much closer than in the past - but I fail to see one institution combining all the interests. We have had different emphases in each school, and it is of value to all of us to maintain our own individual projects. Classes can be combined with value in some cases. Certain phases of administration can be combined (perhaps the treasurer's work is the only place so far) but I fail to see one president - in the first place a most unusual person would be required, and in the second place, there is nobody in sight as far as I can see for such a position. Remember in west China, most of their administrators are Westerners, while in the other institutions they are Chinese - this is a wide gap.

I fear this letter has little value but it will be an attempt to <sup>give</sup> keep you some of the facts. The work goes along smoothly enough on the whole - it takes many hours to keep track of it all and there is little time for anything else, but perhaps that is fortunate in Chengtu. Every school has had their detailed report to April 1st and reports have been made to all the presidents - all books are up to date and in balance. What more can a mere treasurer say?

sincerely yours,

*Elsie M. Priest*

Elsie M. Priest.



WEST CHINA UNION UNIVERSITY

私立華西 協合大學



ADMINISTRATION OFFICE  
辦公廳  
THE BURSAR

May 2, 1939.

CHENGDU, SZECHWAN  
四川成都

*ack 5/31/39*

Mr. C. A. Evans,  
Associated Boards for China Colleges,  
New York.

Dear Mr. Evans:

May I ask a favor of your office? Will you please close the accounts for West China Union University for the fiscal year ending June 30, 1939 a bit early and send me the June statement by Clipper mail - to reach Chengtu about July 10th to 15th if possible. (You should plan on fourteen to eighteen days for Clipper mail.)

*noted  
S.C.*

There will be three sets of books to close and statements to prepare during the summer months and as both the University of Nanking and Ginling College are not closing until the end of July, I have in mind closing West China books first. It will be a great help to me to have the statements early.

At the same time please send me the statements for both the University of Nanking and Ginling College by Clipper mail to be here by the end of July. We will make the necessary adjustments after we receive the statements - but it is important to have your final closing figures especially for the emergency grants and special funds.

*noted  
S.C.*

Although we have no definite word as yet from the government, it is anticipated that military training will not consume so much time as last year and we hope the school year may open before October 1st. In this case there will not be much "extra" time before opening if we do not close two of the institutions until July 25th. Therefore I shall appreciate your assistance in having the statements here as early as is possible.

Sincerely yours,

*Elsie M. Priest*

Elsie M. Priest.

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WEST CHINA UNION UNIVERSITY

西華立達

RECEIVED  
UNIVERSITIES  
MAY 29 1939  
JOINT OFFICE

西華立達

西華立達

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0572

File  
E.J.P.

University of Nanking,  
Chengtu, Szechwan.

2nd May, 1939

Mr. Oliver J. Caldwell,  
Associated Boards for China Colleges,  
150 Fifth Avenue,  
NEW YORK CITY, U. S. A.

Dear Oliver:

Thank you very much for your letters of March 24, they have been read with much interest. President Chen returned this morning from Hongkong, where he has been attending the meeting of all the presidents that was called by Mr. Cressy. You will be hearing the results of this meeting when you attend the Associated Boards' annual meeting on June 2nd. Apparently there is a movement to attempt to inaugurate a federated university in Shanghai, with the four denominational institutions in that area. Mr. Cressy has had this dream for many years and I am sure he is ready to push the scheme with much vigor. There has been some apprehension on the part of some of the people who belong in East China, but who are now in Free China, that our interests may be neglected. Personally, I do not feel very excited over this problem, because I hope after all these years that we have made a place sufficiently strong to command support. I realize it means a great deal of work for somebody and that person seems to be yourself at the moment. We appreciate very much all you have been doing on our behalf.

May I congratulate you on the bulletin which you prepared for the University. We were very much interested to read it and also the letter which was sent by Dr. Speer. I hope they brought results that were satisfactory to you.

I am sorry we have been so slow in sending you pictures and material from the field. Mrs. Slocum returned a few weeks ago and I have asked her to spend time particularly in gathering together pictures and articles that may be used in publicity at home. I felt that if one person could do this task without too many other duties there might be more hope of having it completed. We mailed to the New York office a full set of rather detailed reports prepared by the heads of the various units for our last meeting. The idea in preparing these reports was to have a record for historical purposes and you will see that they date from the fall of 1937 to the present time. I realize that the complete set amounted to a good

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Oliver Caldwell - 2

many pages and a great deal is of little value in publicity. Perhaps from these reports you will be able to secure some interesting incidents that are of value to you. We are sending only one set to New York, one set was also sent to Dr. Bowen. The cost of printing is too great and we only made 10 copies, 5 for the permanent records and others for distribution. I am enclosing a copy of a letter which was sent to Mr. Wheeler. He may wish to look at the reports and I feel sure you would be willing to share them with him.

You will know by this time that we are very willing to cooperate with the Associated Boards and the Educational Missionary Council in preparing moving pictures. Dr. Wei was here about 10 days ago and we talked the matter over thoroughly. Both he and Dr. Fenn will write in full detail about the project. At the same time we are proposing to make a moving picture of the University of Nanking and have asked Dr. Fenn to be chairman of a committee to work it out. It would be an attempt to picture the life of the institution as it carries on its regular activities in West China. The greatest difficulty is the fact that every body is busy with their regular work and it is hard to find time to spend on this kind of publicity.

The campus is very quiet and all the students are preparing for the field day activities, which are scheduled for Friday and Saturday of this week. A good deal of time has been spent on plans in order that the difficulties that were encountered last year may be avoided. This time students who enter the various events will do so as individuals, not representing any institution. At first no prizes were to be given, but this was a little hard on some of our hosts and now they have prepared a small medal, which will be used in place of individual prizes. We are hoping that it may be a very pleasant occasion and do not anticipate any difficulty.

Last evening a very impressive ceremony was held in one of the large parks, when the National Spiritual Mobilization Organization was inaugurated. As far as I know it is the first time that any government has attempted to organize the spiritual mobilization organization. This is an effort on the part of Generalissimo Chiang to bring into the lives of the people a deeper realization of the spiritual values. There were 8 groups represented at the meeting, each one standing for various classes of society. In the centre was a fire and torches were taken to each group, symbolizing the inner fire and the spreading of that fire to every individual. There are five points to the program, largely dealing with higher standards, better living, unselfish conduct, and so on. The Christian universities are taking the plan seriously and are trying their best to start groups within our student body. It is too early to tell at this time what may

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Oliver Caldwell - 3

result, but we hope it may prove a successful venture. It does not only apply to students, but to every person in China. I am very sorry I did not see the ceremony, as it was reported to have been very effective and most attractive and carried out with a great deal of dignity and poise.

With best wishes,

Sincerely yours,

*Edwin M. Priest*

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May 9, 1939

Miss Elsie M. Priest  
University of Nanking  
c/o West China Union University  
Chengtou, Szechwan, CHINA

Dear Miss Priest:

Your letter of April 7th, giving us rehabilitation needs for Nanking, came to hand promptly.

It is quite possible that next year there will be opportunity of placing emphasis upon rehabilitation requirements and this will be considered at Friday's meeting. I do not know what will be the result, but frankly many things must be ironed out before the program for 1939-40 is inaugurated.

Quite frankly I know we will face an issue as to the return to Nanking. The pressure that is being exerted upon other institutions to sell their property or face confiscation is indeed strong. The Nanking Finance Committee has taken steps to provide its field representative with authority to resist all such overtures and to use every possible means to control and protect the property. What will be the outcome only time will tell, but each day we are trying to reenforce the situation to such an extent that the enemy will be less apt to take strenuous measures to control our institutions.

Truly the complications of living in these days are many and it calls for a degree of faith and courage far beyond the ordinary requirements of times past.

Very truly yours,

C. A. EVANS

CAE/B

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INDEXED

May 9, 1939

Dr. Yi-fang Wu  
Miss Elsie M. Priest

Dear Friends:

Your letter of March 30th by Clipper came to hand promptly. This enclosed a summary of the budget and a list of emergency items.

I am sure you will be interested in knowing the processes which we are using to set up the budgets for the Associated Boards' Finance Committee and for the consideration of the various colleges.

The only method which seems to be applicable to all the colleges segregates the expenditures in China and in America, as well as income from Chinese sources and from American sources. The Chinese local currency remains as set up by the field, with the exception that items referring to expenditures in America are eliminated and brought down under the proper heading. The U. S. dollar extensions are made on the basis of 5 to 1, which puts all of the universities on the same footing. Figured thus, Ginling has a current deficit of \$25,995.19 which together with the \$28,000.00 local currency emergency requests gives a total of \$53,995.19 emergency requests. This may seem like a paring down process, but with the exchange from all parts of China being better than 6 to 1, it is not possible to go before our committees with a 3 to 1 rate on emergency askings or budget expenditures.

This is also a very critical time with all of our colleges and with our current promotional program. Every effort is being made to complete the program for the present year. An application is pending with the Rockefeller Foundation for \$100,000.00, but we can hardly hope to secure more than the \$85,000.00 secured last year. That, if received, with other pledges on hand would bring our program well along for the current year and it would be a fine incentive to work harder for the balance.

In the midst of all of this, we are compelled to consider budgets and emergency requests for next year, while at the same time give thought and consideration to the further organization of the Associated Boards. As a matter of fact, it is quite apparent that the askings for next year will have to be given much more study before any definite conclusions are reached, as it is apparent that next year's work will depend upon the success of the present year's program.

There is no thought in any program that is being carried on here of giving any discouragement to the field. On the other hand, the magnificent manner in which the work has been continued calls for the highest admiration and support of friends in America. I am sure that everything will be done to stimulate and carry on the programs which you have built.

One item which stands out in the emergency budget is the restoration of salaries which everyone feels should be accomplished as soon as possible. It goes without saying that sooner or later commodities will catch up with the lower rate of exchange which will mean adjustments all around.

0577

Dr. Wu  
Miss Priest

- 2 -

5/9/39

You may justly criticise when in one sentence we speak of figuring at the rate of 5 to 1 and in another refer to the rising cost of commodities. But frankly, these things will have to be faced and possibly later on more support given to you on the field.

A meeting is to be held Friday when budgets and emergency requests will be considered. If anything new transpires at that time, I shall get in touch with you by the first mail.

With best wishes to you both, and with a prayer for God's blessing upon the work, I am

Very truly yours,

C. A. EVANS

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*over*

May 11, 1939

*ack 4/27/39  
by Priest*

✓ Dr. Yi-fang Wu  
Miss Elsie M. Priest  
Ginling College  
c/o West China Union University  
Chongtu, Szechwan, CHINA

Dear Friends:

I am enclosing herewith a copy of the minutes of the Finance Committee Meeting of Ginling held on April 12th which came to my desk yesterday.

The first recommendation for the investment of cash on hand was simply carried forward to complete a purchase which was started some time ago to acquire 100 shares of Consolidated Edison 5% Preferred.

The report on the holdings of the Board of Founders was in answer to a request that these figures be included in the budget. There is a preponderance, as you will note, in mortgages which at one time would have been considered very conservative indeed. There are certain types of real estate mortgages which I would not object to even now, but not of the kind which we have on our list.

It might not be out of order to allude to this situation and Mr. Carter's attitude in connection with these holdings. Just prior to the time when he left the Presbyterian Board, we had two conversations on Ginling's financial affairs. In both instances, he referred to these mortgages with deep regret. He called attention to the situation in Henking securities where we have the negro hospital on our hands and which grew out of the same source of recommendation as the Ginling purchases. Mr. Carter was convinced that there was optimism in making these purchases and that too much dependence had been placed upon the company or companies guaranteeing the properties. As the Presbyterian Board, as well as all other mission boards, have had headaches over real estate mortgages, it seemed only logical to him that others should go through a like experience and that Ginling would have to face the issue with the same calmness as many private investors.

There is a difference, of course, in the type of investment which a board of trustees may purchase, but none are proof against fluctuation in values, but with a proper diversification of bonds, preferred stock and even common stock, considerable protection can be assured against drastic loss of income or principal. Whereas, this cannot be done with second grade mortgages with such full valuation as those represented on our list. It is hoped that we will be able to get something out of the funds and properties held in the guaranty company's portfolio, and when, and if, this transpires, we will write you in jubilation.

The Financial Report shows an approximate surplus on the Board of Founders' books, but which may be modified greatly before the close of the year.

The statement regarding the emergency funds is now out of date and, as you will have received the April 30th trial balance, you will note the condition up to that time.

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Dr. Wu  
Miss Priest

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5/11/39

I am raising a question in regard to the third paragraph on page 3. Several communications indicated that funds would be required in Nanking to make some needed repairs on the buildings. It was my personal understanding that this would be taken care of through the Treasurer's office at Chengtu, and I am inclined to think that our communication to Miss Vautrin would take this attitude. It would hardly be proper for us to be making remittances directly to Nanking without authority from the field treasurer. After checking with Miss Tyler's office, I have been authorized to proceed with the correspondence with Miss Vautrin and will send you a copy of my communication.

The last item in the minutes deals with the attitude of the Board regarding an annuity plan for the field staff. It will be necessary for us to make a more detailed study of the situation before reporting to the Board of Founders.

Very truly yours,

C. A. EVANS

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May 16, 1939

Miss Elsie M. Priest  
Ginling College  
c/o West China Union University  
Chengtou, Szechwan, CHINA

Dear Miss Priest:

Your letter of April 26th is at hand enclosing list of salaries for the staff of Ginling for which we are very grateful. One use for this is in connection with our annuity study, but members of the Board of Founders also desired this information and I am conferring with Miss Hodge as to what publicity she desires to give to it.

Thank you for your speed in getting the above to us and for the covering letter accompanying same.

I have communicated with the Central Hanover Bank and Trust Company requesting that the statements for Ginling be forwarded directly to Chengtu, and also expressing the hope that banking statements are likewise handled.

We have noted that Dr. J. L. Keeler of San Fernando, California sent you \$250.00. Dr. Keeler was formerly a homeopathic physician located at Shanhaikwan, Hpeh, under the Methodist Board. He is now retired and lives in California. He married Miss Williams just a few years ago -- she being secretary to Mr. Cartwright on the Sixth Floor of our building. These good people have very little to do with as they are living on a pension which is none too large.

Very truly yours,

C. A. EVANS

CAE/B

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OFFICE OF THE TREASURER

院學理文子女陵金立私  
GINLING COLLEGE  
NANKING, CHINA.

Chengtu, Szechwan.

18th May, 1969

INDEXED

Mr. C.A. Evans,  
Associated Boards for China Colleges,  
150 Fifth Avenue,  
NEW YORK CITY, U.S.A.

*ack in part 6/21*

Dear Mr. Evans:

We have just received a letter from the American Baptist Foreign Mission Society, in which they state that it is no longer possible for them to handle the subscriptions to our regular periodicals. In the letter they indicate that they have turned the list over to you and I presume you are in touch with this situation. May I suggest that it has been our policy for a good many years to have these periodicals renewed automatically by the Baptist Board. Will you continue this same practice? In case you prefer to have us take the responsibility for the renewal notices I wish you would let us know at an early date.

Your letter of March 21st, acknowledging the receipt of various orders for Ginling has been received and in this letter you list again the outstanding orders from 1937. We have already written to you in detail concerning these orders, but let me say once more that we wish to have all orders of that period cancelled.

When you state the balance that was left over from the emergency fund last year is the special gift of \$1,000 for scholarships and needy students included. Mrs. Macmillan and Miss Priest both wrote to us about it, but as far as I can see there has been no record made or reference made to this gift. I shall be glad if you will advise me if it has been included in the balance, in which case we can sell it locally and use it for the purpose for which it was given.

*MR. EVANS*

*ack 6/21/69*

Sincerely yours,

*Elsie M. Priest*

Elsie M. Priest

EMP:MT

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OFFICE OF THE ATTORNEY GENERAL  
STATE OF TEXAS  
DALLAS, TEXAS

THE STATE BAR OF TEXAS  
DALLAS, TEXAS

Dear Sirs:  
The State Bar of Texas  
100 Fifth Avenue  
New York City, N.Y.

We have just received a letter from the American Bar Association regarding the proposed merger of the American Bar Association and the State Bar of Texas. In which they state that it is no longer desirable for the American Bar Association to continue to exist as a separate entity. In the letter they indicate that they have turned over to you and I the assets of the American Bar Association. It is requested that you have your committee report prepared and submitted to the Board of Directors of the American Bar Association as soon as possible. In case you prefer to have the assets transferred to the State Bar of Texas, you would let us know at an early date.

Your letter of March 21st, acknowledging the receipt of the assets of the American Bar Association has been received. We have already advised you of the same. We have already advised you of the same. We have already advised you of the same.

When you state the balance sheet and report over from the American Bar Association for the year ending 1939 for the American Bar Association and the State Bar of Texas. The American Bar Association and the State Bar of Texas have already advised you of the same. We have already advised you of the same.

RECEIVED  
STATE BAR OF TEXAS  
JUNE 20 1939  
DALLAS, TEXAS

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INDEXED

May 20, 1939

Dear Miss Priest:

Let me acknowledge receipt of your letter of April 15th. With this you enclosed a copy of the application which Dr. Wei sent to Dr. Stevens of the Rockefeller Foundation under date of April 10th asking for a grant of US\$20,000 for continuing your program in visual education.

We will be glad to give any support we can to this request, though as a rule officers of the Rockefeller Foundation pass on such applications without any special consultation with our office unless the requests are transmitted through us. In any event it would not be wise for us to divide our approach to the Foundation just now, by asking for additional requests when our Associated Boards application for a grant to the emergency fund is pending. While in a certain sense special applications such as this for visual education do not directly affect the Foundation's consideration of our application for an emergency grant to the entire group of colleges, indirectly at least, such requests do have an influence. Both last year and this we have sought to present the united request of the Colleges as representing the aggregate of the help they need from the Foundation in order to keep going through this critical period. But the presence of a number of other requests from individual institutions has considerably weakened the strength of this presentation, and has helped to give the Rockefeller Foundation an impression that a gift to the "Associated Boards" is a bit extraneous, and that it is over and above the requests which the individual institutions are presenting through other channels.

As soon as the matter of the emergency grant has been cleared, we will be in a better position to put in a word for such a special application as this.

We must in future work out a more closely coordinated plan for presenting requests to the Foundation. Just what such a coordinated plan should be it is a bit difficult for us to see. With Dr. J. B. Grant in China, Mr. Selskar Gunn in Paris, and the other officers of the Foundation working in their own specialized fields here in New York, it is not easy to make our approaches in a way that will insure the maximum of support from the Foundation and yet avoid the possibility of one appeal under-cutting another.

Very sincerely yours,

B. A. GARSIDE

Miss Elsie M. Priest  
University of Nanking  
c/o West China Union University  
Chengtu, Szechwan, China

BAG:MP

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INDEXED

May 21, 1939

Dear Miss Priest:

Thank you for your letter of March 18th. This gives us additional information with regard to Mr. Ma, which will be of value to us as we deal with Mr. Hoover.

It seems to me quite imperative that we know what Dr. Bates has written, and what position he takes in the matter before we attempt to say anything definite to Mr. Hoover. Mr. Hoover's personal friendship for Dr. Bates has been an influential factor in his support of the work of the University of Nanking, and it would never do for us to be recommending one procedure and Dr. Bates another. If Dr. Bates will recommend to Mr. Hoover that his gifts be made direct to the University of Nanking, rather than to Dr. Ma, we will probably have no difficulty in persuading Mr. Hoover to make this change. But unless and until Dr. Bates takes such a position, for us to try to persuade Mr. Hoover to make the shift would involve the serious risk of losing his friendship and support altogether. Our office will therefore wait for some further indication as to Dr. Bates' attitude in the matter before we make any move - unless, of course, Mr. Hoover himself takes the initiative in asking us for suggestions.

Very sincerely yours,

B A GARSIDE

Miss Elsie M. Priest  
University of Nanking  
c/o West China Union University  
Chengt'u, Szechwan, China

BAG:MP

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THE ROCKEFELLER FOUNDATION

49 West 49 Street

May 23, 1939

My dear Mr. Garside:

I have the honor to inform you that at a meeting of the Executive Committee of the Rockefeller Foundation held May 19, 1939, an appropriation was made to the Associated Boards for Christian Colleges in China, providing up to a total of \$75,000, in addition to RF 38078, for distribution in full, in the following quotas agreed to by the officers of the Foundation as emergency grants toward general expenses during the academic year 1938-39, with the understanding that any balance remaining unallocated as of October 1, 1939, shall be available for allocation in connection with general expenses of the year 1939-1940:

Cheeleo.....	\$5,000
Ginling.....	\$7,000
Hua Chang (Central Chinese College).....	\$4,000
Lingnan.....	\$10,000
Nanking.....	\$15,000
Shanghai.....	\$4,000
West China.....	\$10,000
Yenching.....	\$16,000
Fukien.....	\$4,000

A check for the full amount of this appropriation, \$75,000 will be sent you shortly, with the understanding that a summary report will be received from you indicating what payments have been made in accordance with the schedule. Under the terms of this grant, any balance remaining unallocated at the close of the fiscal year 1939-1940 reverts to the Foundation.

It was the understanding of the meeting that this appropriation carries with it no implication of future assistance.

Very truly yours,

(Signed)      NORMA S. THOMPSON  
Secretary

Mr. E. A. Garside  
Associated Boards for Christian Colleges in China  
150 Fifth Avenue  
New York City

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*Second mail*

*Duplicate*

University of Nanking,  
Chengtu, Szechwan.

27th May, 1939

Mr. C.A. Evans,  
Associated Boards for China Colleges,  
150 Fifth Avenue,  
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

As we are planning for the needs for the next few months and making arrangements for the closing of the work for the year, I wish to ask that you will deposit in the Central Hanover Bank & Trust Company all remaining balances due the field, as to June 30th, 1939, both for Ginling College and for the University of Nanking.

It is possible that you will be unable to clear the entire accounts for the Famine Funds of the University, in that case please hold that account open until I have a chance to make the year's closing on the field and find out the exact amount that will be required to balance the field appropriation.

All balances, both in the emergency grant and for current appropriations, for Ginling College should be definitely deposited in the bank account. I would appreciate very much if you did not hold in your hand any balances that are due the field. In case it is impossible for you to know by the end of June the exact appropriation of the emergency grant that is due us, please let me know at the earliest possible date, making deposits in the bank for any balances. As far as the University of Nanking accounts are concerned, there may be an adjustment on exchange, last year this was waived. Will you please tell me whether you expect to have us return to the Board of Founders one-fourth of the gain in exchange that has accrued over and above the current rate of 3.30? This applies to the balance that is paid to the field after meeting our obligations in United States' currency. I wish you would find it was possible to waive this for the year, as under the present circumstances we are more dependent upon the funds from America than has been true in the past.

I am sending this letter by Clipper to be sure that it reaches you in time for you to make plans for the final disposition of funds at the close of the fiscal year.

Sincerely yours,

*Elsie M. Priest*

Elsie M. Priest

EMP:MT  
Via CLIPPER MAIL

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University of Hanking,  
Cheung, Szechwan.

27th May, 1939

Mr. C. A. Evans,  
Associated Boards for China Colleges,  
150 Fifth Avenue,  
New York City, U. S. A.

Dear Mr. Evans:

As we are planning for the needs for the next few months and making arrangements for the closing of the year, I wish to ask that you will deposit in the Central Bank & Trust Company all remaining balances due the field as to June 30th, 1939, both for the University of Hanking.

RECEIVED  
UNIVERSITIES  
JUN 27 1939  
JOINT OFFICE

It is possible that you will be unable to clear the entire accounts for the University, in that case please hold that account open until I have a chance to make the year's closing on the field and find out the exact amount that will be required to balance the books.

All balances, both in the emergency grant and for our rent appropriation, for the field should be definitely deposited in the bank account. I would appreciate very much if you did not hold in your hand any balances due the field. In case it is impossible for you to know by the end of June the exact appropriation of the emergency grant that is due us, please let me know at the earliest possible date, making deposits in the bank for any balances. As far as the University of Hanking accounts are concerned, there may be an adjustment on exchange, last year this was waived. Will you please tell me whether you expect to have us return to the Board of Trustees one-fourth of the gain in exchange that has accrued over and above the current rate of 8.50? This applies to the balance that is paid to the field after meeting our obligations in United States currency. I wish you would find it was possible to waive this for the year, as under the present circumstances we are more dependent upon the funds from America than has been true in the past.

I am sending this letter by Clipper to be sure that it reaches you in time for you to make plans for the final disposition of funds at the close of the fiscal year.

Sincerely yours,

*Eric M. Priest*

Eric M. Priest

EM:MT  
VIA CLIPPER MAIL

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150 Fifth Avenue  
New York, N. Y.  
May 29, 1939

Miss Elsie M. Priest  
c/o West China Union University  
Chengtu, Szechwan, CHINA

Dear Miss Priest:

I am enclosing herewith copy of a letter received from the Rockefeller Foundation last Wednesday and on Saturday the check for \$75,000.00 came to hand. The funds were distributed immediately according to the enclosed letter.

I am giving you this information at once by Clipper mail and copies going by way of Europe so that there will be no delay in getting the information into the hands of the field treasurers. Will you not kindly have copies made for the three institutions at Chengtu.

We are taking the following steps to get the money into your hands at once:-

Ginling College \$7,000 has been deposited in your account with the Central Hanover Bank and Trust Company, New York City.

University of Nanking \$15,000 has been deposited in your account with the Central Hanover Bank and Trust Company, New York City.

West China Union University authorization #3907. Under this requisition number you are authorized to draw \$10,000 of Rockefeller Foundation funds.

This grant, you will notice, is \$10,000 less than that received a year ago which is in accordance with the Rockefeller Foundation policy of tapering off their appropriations assuming that other sources will be found for maintaining the work. You will also notice that the appropriation carries no implication for future assistance.

Very truly yours,

C. A. EVANS

CAR/B  
ENC.

original via China Clipper  
copy via Rangoon

c.c. to Accounting Office

c.c. Via "Empress of Japan" - 6/5/49

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處計會學大陵金京南  
UNIVERSITY OF NANKING  
OFFICE OF THE ~~TREASURER~~ <sup>University of Nanking,</sup>  
CHENGTU, SZECHWAN, CHINA

Chengtu, Szechwan.

30th May, 1939

*File  
Answer*

Mr. C.A. Evans,  
Associated Boards for China Colleges,  
150 Fifth Avenue,  
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

Your letter of March 22nd, concerning the customs duty on "Land Utilization", reached us on April 25th. I have delayed in sending a reply as I have been trying to get in touch with Dr. Buck and although I have sent two letters there has been no reply as yet. About the time I wrote him he started on a trip through Burma and I presume the letters were not forwarded.

I hesitate very much to give a total valuation for the cost of these books. We must work it out for two reasons, one is for the purpose of customs duties and the other will be for the purpose of arranging for the distribution of the sales. I know how much the whole project cost, from 1929 through 1938, but I am anxious to have Dr. Buck pass one or two points before we send the figures out. I hope to have a definite decision in order to send you the full statement within the next month. I am very sorry there has been this delay but it is an important matter and as Dr. Buck is very much involved in the whole project I feel it is only courteous to allow him to go over the statement before it is made public.

Sincerely yours,

*Elsie M. Priest*

Elsie M. Priest

EMP:MT

Via CLIPPER MAIL

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UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER  
CHENGDE, PEKING, CHINA

Chengde, Peiking, China

50th May, 1939

THE PRESIDENT  
THE UNIVERSITY OF NANKING  
CHENGDE, PEKING, CHINA

RECEIVED  
UNIVERSITIES  
MAY 27 1939  
JOINT OFFICE

I received your letter of the 15th inst. regarding the  
the work of the Joint Office. The work of the Joint Office  
is to be carried out in accordance with the plan of the  
the Joint Office. The work of the Joint Office is to be  
carried out in accordance with the plan of the Joint Office.  
I am very sorry that I cannot do more for you at  
present. I am very sorry that I cannot do more for you at  
present. I am very sorry that I cannot do more for you at  
present.

Sincerely yours,  
*W. H. ...*  
W. H. ...

W. H. ...  
W. H. ...

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1950

INDEXED

May 31, 1939  
*ack by Priest*  
*7/8/39*

Miss Elsie M. Priest  
University of Nanking  
c/o West China Union University  
Chengt'u, Szechwan, China

Dear Miss Priest:

Your letter of April 25th regarding adjustment with Miss Ward is at hand and I can hardly credit my senses when I am told that there is no letter in the file which I have written to you proposing a settlement.

Because of certain opportunities as well as obligations in view, Miss Ward desired to know as soon as possible what she would be required to repay to the University. As the Staff and Curriculum Committee of the Board of Trustees was meeting on March 28th at about the time she was pressing for a statement, we referred the whole matter to this Committee and received their approval for the following schedule:-

<u>Advances:</u>		
Salary Advance - 3 months @ \$64.00.....		\$192.00
Educational Allowance.....		250.00
		<u>\$442.00</u>
<u>Less Proposed Credits:</u>		
Four-fifths of Outfit Allowance (\$250.).....	\$200.00	
Four-fifths of Rent Allowance (\$75.).....	<u>60.00</u>	\$260.00
Balance Due.....		<u>\$182.00</u>

The Committee gave consideration to the fact that she had received no outfit allowance and that many of her effects had been lost in Nanking, and that she had not drawn her rental allowance.

I have checked as far as I can into her circumstances and do not find where she has other resources from which she can make reimbursement immediately. It will have to come out of her earnings in a new position, as she has used up all of her ready cash for study this year plus the amount which she has borrowed from the University. I wonder if, under the circumstances, you desire us to re-vamp this schedule and ask Miss Ward for a larger return.

Had we of our own volition here in the office made the arrangements for this settlement it would not be so difficult, but the Committee Minutes of March 28th carry a motion approving settlement upon the basis above. Of necessity, any other arrangement would have to be reported back, but I shall do this if you think it necessary.

Very truly yours,

C. A. EVANS

CAR/S

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*Duplicate*

University of Nanking,  
Chengtu, Szechwan.

3rd June, 1939

Mr. C.A. Evans,  
Associated Boards for China Colleges,  
150 Fifth Avenue,  
NEW YORK CITY, U. S. A.

*ack 8/7/39*  
*" 8/8/39*

Dear Mr. Evans;

A few weeks ago we advised you that as soon as it was definitely settled as to the opening of the new semester, for the next year, we would send a cable. Although it is quite clear that there will be no military training this year, the official calendar has not been issued and we are unable to give the exact date for the opening of school. However, the presidents have decided that classes will begin about September 15th and I am sending this letter to you today in order that you may be informed of this date, especially as it concerns the new appointees. We shall not send you a cable, but as soon as the official calendar is published we shall send you a copy. It is anticipated that the government will suggest that the autumn semester should begin about September 1st, but we shall probably arrange to begin a few days later, as commencement will not be until July 25th. Will you please advise Mr. Spitzer of this date. Under the circumstances he should come at the original date in July.

We are very anxious to hear from you about the second appointment for the Department of Foreign Languages. You were to find a young woman to take the place of Miss Ward and we are quite anxious to know what progress has been made. I hope you will send us a cable as it involves planning for next year's work.

A few days ago I received a letter from Dr. Buck, in which he tells me that he has presented complete figures, both to the University of Chicago Press and to Mr. A.J. Campbell of the United States Treasury, Hongkong. The plan seems to have been that any enquiries from the United States Customs were to be referred to Mr. Campbell in Hongkong. We expect Dr. Buck to be in Chengtu within two weeks and at that time we will go over the figures quite carefully and see that you have a copy for your files.

Your letter of April 27th has arrived this morning and I do not find that we have ever collected US\$645 for the University Hospital. This gift had been appropriated through the Presbyterian Board. It is possible that the money was collected by the group in Nanking and I will write immediately to find out if this is true and let you know at a later date. As I remember.

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6-3-39.

Mr. Evans - 2

the transaction, you included this gift as part of the emergency appropriation of the Hospital in last year's grant and indicated that it was to be collected on the field. When I wrote Mr. Myers he knew nothing about it and suggested that we send the word to you to collect it in New York. I am afraid I have done nothing about it since that time. As soon as I hear from the office in Nanking I will let you know. They report their gifts to us quite carefully, but sometimes do not indicate the source.

With best wishes,

Sincerely yours,

Elsie M. Priest

EMP:MT

Via CLIPPER MAIL

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June 9, 1939

Dear Miss Priest:

Our grateful thanks to you for your excellent letter of April 26th. In this you outline in a constructive way the situation as regards the coordination of the work of the four institutions now operating on the West China campus.

We have had your letter duplicated and distributed to members of the four boards of trustees, and to other members of the Associated Boards who are interested. Quite a bit of time was spent in the Annual Meeting of the Associated Boards and in the Annual Meetings of the individual boards of trustees in the discussion of this general question of the coordination of the work of the four colleges in West China, and of the four colleges comprising the Associated Christian Colleges in Shanghai. During the months just ahead, these matters will be given more detailed study.

In general, it seems to me that the four colleges in West China are progressing in the direction of cooperation about as rapidly as you can go. In such an uncertain situation as now prevails throughout China, it is extremely difficult to make long-range plans, and about the best we can do is project our plans a year at a time, keeping in mind all the possibilities which may eventuate.

The minutes of all the meetings are now in process of preparation, and will be going forward within the next week. I will not at this time attempt to discuss in detail what was done with the various groups as they met. In general, it may be said that our series of meetings this year were crowded with unusually important problems, and the consideration which all the members gave was unusually thoughtful, constructive, and optimistic.

Very cordially yours,

B A GARSIDE

Miss Elsie M. Priest  
University of Nanking  
c/o West China Union University  
Chengtu, Szechwan, CHINA

BAG:MP

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June 10, 1939

Dear Miss Priest:

Let me acknowledge with thanks your note of April 21st, with which you transmit the file of reports prepared for your meeting in February. I have shared this material with other members of the staff, and will encourage them to give it careful study.

While the value of different sections of the material varies quite widely, in general it is of the greatest interest and worth. If we could only bring to present and potential friends of the University a clear picture of what the University is doing, as revealed by these reports, there would surely be a great stimulus to their support and their enthusiasm. We will try to make use of this material in our publicity work during the coming year.

The material is of great value, too, for longer range historical reference. I have long wished that someone might have the time and ability to write in a popular way the history of the first seventy-five years of Christian higher education in China - beginning with the year 1864 when Dr. Calvin Mateer gathered three or four boys around him in the Temple of Mercy in Tengchow, and carrying the story down to this present year of 1939 when all the Colleges are pushing ahead despite all the little brown brothers can do to make the task difficult for them.

Cordially,

BAG/G

B A GARSIDE

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June 15, 1939

Miss Elsie M. Priest  
University of Nanking  
Chengtou, Szechwan, CHINA

Dear Miss Priest:

This will acknowledge receipt of your letter of April 25th enclosing invoices #15285 and #7428 from the Thomas Nelson & Sons Company, which are being paid according to your instructions. We have requested the renewal pages of LOOSE LEAF SURGERY AND MEDICINE be sent to Dr. Daniels at 5 Hankow Road, Nanking.

We are surely sorry that there has been any mix up in ordering the magazines for Dr. Trimmer. Requisitions #10134 - 35 and 36 seem to have gone through in routine manner and naturally the magazines followed these instructions, but a little bit more headwork certainly would have averted the complications which you cite. We are communicating with the publishers immediately with the purpose of having the addresses changed so that you will have no further difficulty, but we are sorry for the trouble already caused.

While I am on the subject of orders - I was tempted the other day, when a group of requisitions came in, to bundle up a box of carbon paper and send it out, feeling that probably you were forced to work your carbon paper over time. Anyone deciphering anything on these sheets was awfully good.

Again I am sorry for this occurrence and hope you will help us all you can from time to time and also that you will give us explicit instructions as far as possible, and meanwhile we will strive to stir up our gray matter to be more alert.

This morning's paper and the cablegram which we received a couple of days ago seems to change the whole picture regarding the West China condition. We have been completely upset over the dispatches and wonder what the next move will be. I am looking forward to a reply to the cable we sent out asking identification of those who were killed. Apparently a number had a very narrow escape including the family of Dr. Y. G. Chen. We are doing everything possible here. Your cable was read at the Foreign Missions Conference held at Swarthmore and Dr. Decker went to Washington last night to file a vigorous protest against this wanton bombing.

I have written you regarding sending a copy of the cable to Canada and also to Castleton in London.

Very truly yours,

C. A. EVANS

CAE/B

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University of Nanking  
Chengtú, Szechuen  
June 16, 1939

Dr. B. A. Garside,  
Associated Boards for China Colleges.

Dear Dr. Garside:

You will have heard from other sources concerning the air raid on Sunday June 11th, but as it affects the University rather seriously I am sending you a report from our standpoint.

As raids go, I have been in many more severe ones. These bombs, fortunately for us, were small ones and a small number on the whole were dropped. It was the closest to us of any of the other 123 raids we have experienced. The alarms were not given properly - it has not been adequately explained but three of the sirens were out of order, and the planes were on top of us before we realized there was a "danger" alarm. Many people did not even hear the signals at all. It was around seven o'clock on Sunday evening at the close of one of the rare clear days in Chengtu. Consequently there was far greater loss of lives than would have been true if the alarms had been given properly.

Four bombs dropped on the campus - the first report was six but I believe it has been decided that four is the correct number. Two were duds but two exploded; (1) about twenty feet from the residence occupied by President Chen and his family and some 100 yards from our house; (2) the second one exploded in a tree, scattering sharpnel far and wide, next to the Baptist dormitory which had been loaned to National Central University for their staff.

*which was incendiary*  
The first bomb is fairly vivid in our minds! Luckily for all of us and particularly Dr. Chen and family it landed half in the river, which broke some of the force. Dr. Chen, his mother, his wife and two sisters and one of the younger children were on the porch nearest the bomb - they had not heard the signals at all. The porch collapsed throwing them all to the ground - about ten feet. We all marvel that they were not killed - but although there were serious bruises, no one was seriously injured. Mary Chen, who is on our staff also, was the most serious with a cut on her head. She will be kept in bed for some weeks. The other children and President Chen's father were in the front yard and escaped injury. The house is completely wrecked - the Methodist Mission is planning to tear it down.

There are four residences in the compound, three of them being rented to the University of Nanking. The other one is occupied by Dr. and Mrs. Liljestrang and was the next one to be damaged rather badly. Mrs. Liljestrang had a slight wound from glass on her arm but it is practically well now. Our house was a fearful mess with ceilings down, windows out, etc. but the damage is not great. That is also true of the fourth house.

Of course there was no electricity - still out as far as that goes - and the wounded were pouring into our compound for the walls were down and the easiest way was to bring them over the river in boats, leave them on the ground for the first-aid squads to pick up. I had no part in that work for we had the Chens at our house and were trying to care for their wounds and find a place for them to sleep. They have moved over to our house temporarily - we have a family of seventeen for the present - and will stay with us until we arrange for another house.

0598

6-16-39.

We had to suspend classes for three days because the second bomb made a wreck of the building we were using for classrooms and offices. It took most of the tiles off, all the windows and doors and raised havoc generally with the contents. I am always amazed to see the damage that results in less than three minutes!

To our dismay West China Union University dismissed their students the first thing Monday morning - even although they had only about a week more of work. They kept the seniors to take examinations but sent off all the others without having them finish examinations. We are not criticizing our hosts, but it caused great trouble for the rest of us as it tended to break down the morale of our groups. Of course Cheeloo and Central had to go with West China. That left Ginling and the University of Nanking on the campus! It took some talking and explaining but I am glad to say the students went back to classes Thursday morning and all seems calm. We had to borrow West China classrooms, but as their classes were dismissed this was not difficult. Ginling has also resumed classes.

As I write I see the staff and students gathering across from this building for the funeral of Chang Ih-cheng, our young staff member who lost his life in the raid. He graduated a year ago and has been on the staff of the Department of Plant Pathology. He was at the home of a relative in the city - the house was hit by the bomb.

We have decided to continue regular work and complete the semester. Our commencement date was fixed for July 25th, and it has seemed wise to condense the work during the next few weeks and close on July 10th. We can only pray there may be no further raids on the campus.

At the same time we are making careful surveys of surrounding towns to see if it may be wise to move away from this center. We know we cannot expect to escape the range of planes but some places are more definitely targets than others, and there is some fear that this campus, known to house six institutions, may attract our neighbors unduly. Who can say? We have one building in reserve where it would be possible to move the institution - but under most difficult conditions, I fear. All of this needs a little time to watch further developments. None of us like bombs and I must confess to a great weariness.

We have sent or are sending most of our families into the country villages at least for the summer. We have bought a truck, which happened to be offered to us at just this time, in order to have some mode of conveyance for rickshas, even wheelbarrows, are in great demand and it is almost impossible to secure one in time of need. We have the Rural Leaders Training School established at Rensheo in Canadian Mission Buildings - and as the seniors have graduated they had room for 23 families for the next few months. Later we shall have to think through the problem more constructively. The fires in the city are so terrible during raids that we dare not leave our families there - often cut off from all retreat. We have much to be thankful for - One wife had a sharpnel wound, and two or three others were badly bruised, but no student injuries at all. Cheeloo had two students injured, West China had one killed (in our garden). Two Cheeloo girls and one West China were calling on a friend in the next house - had not reached the house when the bomb exploded.

We will keep you informed of our next steps - meanwhile you may think of us continuing quietly with regular work. We smiled at your cable "calm courage" was hardly the expression - there was no time to be either calm or courageous!

Sincerely yours, *Elmer M. Priest*

0599

處計會學大陵金京南  
UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER  
CHENG TU, SZECHWAN, CHINA

17th June, 1939

*ack*  
*8/8*

Mr. C.A. Evans,  
Associated Boards for China Colleges,  
150 Fifth Avenue,  
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

We have your letter of April 6th, in relation to requisition 10027. We shall be glad to have you place the order for the volumes that can be secured, which we understand are Nos. 1,2,17 and 62. We hope they will be able to locate No. 3 in the course of time and authorize you to pay \$10.45 for it. It is true that these back numbers are very costly, but they are most valuable for our instruction work and we are deciding to buy them in spite of high cost.

We will try to put the maximum amount on all such orders for back numbers of magazines in order that you may have a guide in making the purchases. Many times it is impossible for us to know, but in these cases a quotation will be necessary, so that the decision can be made on the field.

Thank you very much for your letter of April 13th in regard to requisition No. 10028. We appreciate very much receiving the special price for back numbers of the Bulletin of the Torrey Botanical Club and have written to them expressing our appreciation of their kindness. We enclose a copy of our letter for your information.

Sincerely yours,

*Elsie M. Priest*

Elsie M. Priest

EMP:MT  
Enc.

*Note*  
*Electrochemical*  
*Soc.* *8/8*

RECEIVED  
JUN 21 1939  
UNIVERSITY OF NANKING

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0600

UNIVERSITY OF NANKING  
OFFICE OF THE TREASURER  
CHENGDEU, Szechwan, China

南京大學會計處

*Handwritten initials*

17th June, 1939

Mr. E. A. Evans,  
Associated Boards for China Colleges,  
150 Fifth Avenue,  
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

We have your letter of April 23rd, in relation to  
publication 10027. We shall be glad to have you place the  
order for the volumes that can be secured, which we under-  
stand are Nos. 1, 2, 3, 4 and 5. We hope they will be able  
to locate No. 5 in the course of time and authorize you to  
pay \$10.45 for it. It is true that these back numbers  
are very costly, but they are most valuable for our in-  
struction work and we are desiring to buy them in spite of  
high cost.

We will try to put the maximum amount on all such  
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them expressing our appreciation of their kindness.  
We enclose a copy of our letter for your information.

Sincerely yours,

*Handwritten signature*

Elsie M. Priest

RECEIVED  
UNIVERSITIES  
JUN 21 1939  
JOINT OFFICE

*Handwritten notes:*  
The above  
is correct  
for

ENCLOSURE

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院學理文子女陵金

GINLING COLLEGE

CHENG TU, SZECHWAN, CHINA

室公辦長院  
OFFICE OF THE PRESIDENT

June 22, 1939.

INDEXED

Mr. C. A. Evans,  
Office of Associated Boards,  
150 Fifth Avenue,  
New York City.

Dear Mr. Evans,

We have just received your letter of May 1<sup>st</sup>th addressed to Dr. Wu and myself and I am very glad to have the minutes of the Finance Committee which met on April 12th.

*Dep. Balance  
Emergency Fund  
June 14, 1939  
no 774*

You will know by this time that we have drawn the balances that were in your hands in June 1937 ~~and~~ 1938 or else we ~~would~~ have asked that you deposit them to our account in the New York bank. We regret that you have been troubled by the fact that we have too much money. Our policy is to use our field funds and keep ~~back~~ large funds in American currency. We have just received <sup>advt.</sup> U.S. \$7000~~00~~ covering the emergency grant from the Rockefeller Foundation. Please deposit this amount to our account. I am sure you are watching the silver market and will know that the value of the Chinese dollar has dropped greatly during the last three weeks and that one U.S. dollar is selling at \$8.20 in China. I may be too conservative but it seems better not to sell large sums of American money at these low rates.

*Dep. June 9, 1939  
no 763*

I appreciate very much the attitude you have taken in insisting that all emergency items must be presented through our office. I am afraid Miss Vautrin occasionally forgets we are trying to maintain a central office in Chengtu. It is impossible for all of us to present requests and both Dr. Wu and I will appreciate it greatly if you will honor only the ones which come from our office in Chengtu. We, of course, are informing all the Nanking group that we will include in our budget all necessary amounts for rehabilitation, repair and the continuation of the work they are doing on the campus. Please do not send any money directly to Miss Vautrin.

We have sent you the emergency items for next year but will think them over again in the light of further requests from Nanking and will see that you have them in your hands very soon. I cannot understand why Miss Vautrin should write you for building and repair money as I have made available to her large sums to meet these needs. She has sent us details of repairs that have been done on the campus and both Dr. Wu and I thought the whole matter had been managed quite satisfactorily.

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0602

6-22-39.

I am very much interested to find that you are considering changing the plan of the Pension and Annuity for our staff members. It is quite true that the Ginling College group is fully as large as the University of Nanking group but I understand there has been no question raised on the field and I am sure if there had been I would have heard about it. I think it is quite <sup>satisfactory</sup> ~~necessary~~ that Ginling share any special arrangement that is made for the University of Nanking.

I wish to thank you very much for your note. I understood that you would close the June accounts as early as possible and would send me the report by early mail. I very much appreciate your help.

Yours sincerely,

*Elsie M. Priest*

Elsie M. Priest,  
Treasurer.

EMP/k

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10-11-39

I am very much interested to find that you are consid-  
ering changing the plan of the League and finally for our  
staff members. It is quite true that the United College  
group is still active as the University of Kentucky group  
understand there has been no question raised on the  
part of the League that I would have been  
I think it is a pity that the United College  
to the University of Kentucky that we are for the University of

I understand you were much for your report. I understand  
the same occurs as early as possible  
the report of your work. I very much

RECEIVED  
UNIVERSITIES  
JUL 24 1939  
JOINT OFFICE

Yours sincerely,  
E. M. ...

Director

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1601-C. UNIVERSITY OF MANKING

As at July 1, 1939

<u>Certificate Number</u>	<u>Name</u>	<u>Age</u>	<u>Total Monthly Contribution</u>	<u>Total Accumulation to date</u>	<u>Annuity Purchased during policy year 1938-1939</u>	<u>Total Annuity to date</u>
2	Anderson, Hilda M.	55	\$ 8.00	\$ 968.24	\$ 25.86	\$ 255.64
3	Bauer, Grace	45	10.58	1,368.54	24.30	256.77
4	Priest, Elsie M.	45	10.40	1,342.12	22.21	235.63
8	Chester, Ruth Miriam	45	11.28	982.37	24.09	174.18
9	Sutherland, Catharine E.	46	8.90	782.99	18.36	182.71
10	Vautrin, Minnie	55	12.26	1,078.58	19.91	143.89
11	Whitmer, Harriet M.	54	10.50	923.75	16.44	118.99
12	Turner, Edith Mary	29	8.00	524.97	29.73	159.89
15	Kirk, Florence A.	37	7.20	272.99	20.33	63.06
16	Turner, Phoebe Margaret	28	8.00	250.44	30.78	73.97

August 22, 1939

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INDEXED

June 28, 1939

Miss Elsie M. Priest  
University of Nanking  
c/o West China Union University  
Chengtu, Szechwan, China

Dear Miss Priest:

Mr. Allen Spitzer is getting away from New York today by way of the Canadian Pacific Railroad to Victoria and from thence on by the "Empress of Canada" sailing July 8th. Correspondence has been conducted with the field regarding his itinerary. Payments to Mr. Spitzer have been made as follows:-

Outfit Allowance.....	\$250.00
Steamship Ticket.....	237.75
Cash Advanced.....	260.25
Total.....	<u>\$748.00</u>

After paying for his railroad ticket to Vancouver, there will be in the neighborhood of \$190.00 available for incidental expenses, passport, visas, transfer of baggage and meals while crossing the continent. We have estimated that he will have \$100.00 upon arrival in Hongkong. Not knowing how far that will take him we have given him a letter of introduction to the American Express office in Hongkong suggesting that, if necessary, the office communicate with you for instructions.

We have requested Mr. Spitzer to make an accounting to you upon his arrival.

Very truly yours,

C. A. EVANS

CAE/B

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